

Clinton Township
Todd Pysher
Richard Kneedler
Executive Director: John Lynch, Jr.

Muncy Borough
Chuck Leonard
Edward Feigles



Muncy Creek Township
Teri Snyder
Leon Liggitt
WBRA Solicitor: Richard Shoch, Esq.

Montgomery Borough
Debbie Stine
Rocky Sanguedolce

Board of Directors' March 11, 2026, Meeting Minutes

1. **CALL TO ORDER:** Chairman, Todd Pysher called the meeting to order at 6:30pm
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:**
 - **Board Members:** Todd Pysher, Rocky Sanguedolce, Ed Feigles, Debra Stine, Rick Kneedler, Leon Liggitt and Chuck Leonard
 - **Absent Board Member:** Teri Snyder
 - **WBRA Managers/Staff:** Johnny Lynch, Tara Ashby, Cari Buck, Jeff Siverling, Jimmy Herr, Bob Kaiser (online), Luke Miller
 - **Others:** Rick Shoch, Esq., Randy Eddinger, Montgomery resident (online)
4. **RECOGNITION OF GUESTS/PUBLIC COMMENT:** Mr. Eddinger received a \$100 non-compliance fee for failing to schedule a home inspection. Mr. Eddinger said he never received either letter requesting a home inspection be scheduled. He said he has proof through his USPS app that shows what mail is delivered to him each day. The board instructed Mr. Eddinger that for the fee to be waived he needs to bring in his app to show proof of no letter(s) being delivered to his home.

MOTION to waive non-compliance fees if a property owner can provide proof, such as the USPS app, that no home inspection letters were received to that property made by Rocky Sanguedolce and seconded by Leon Liggitt. *The motion passed unanimously. Motion carried.*

MOTION to add Non-Compliance letters to the agenda for further discussion was made by Rocky Sanguedolce and seconded by Leon Liggitt. *The motion passed unanimously. Motion carried.*
5. **APPROVAL OF MEETING MINUTES:** February 11, 2026: **MOTION** to approve meeting minutes of February 11, 2026, was made by Ed Feigles and seconded by Leon Liggitt. *The motion passed unanimously. Motion carried.*
6. **APPROVAL OF BILLS /TREASURER'S REPORT:** **MOTION** to approve February's Treasurer's Report was made by Ed Feigles and seconded by Leon Liggitt. *The motion passed unanimously. Motion carried.*
7. **OLD BUSINESS:**
 - a.) **Heating System update:** Jimmy Herr reported that he has consulted with four different contractors since the last meeting regarding repairs to the heating system in the main WBRA building. The gas unit installed in 2021 will remain in use to provide heat for the center portion of the building.

MOTION to approve the lowest bidder, Quality Air, as the new heating company at a cost of \$104,354. This quote includes a 12-year warranty on parts and compressor made by Ed Feigles and seconded by Debbie Stine. *The motion passed unanimously. Motion carried.*

Quality Air will be installing the new Cooper & Hunter heating system including seven units by June 1, 2026.

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- b.) **Penn Bid for Route 54:** On February 16, 2026, at 1pm 10 bids were opened at the WBRA office regarding the Route 54 project. C&R Directional Boring, LLC of Clearfield, PA came in with the lowest bid at \$469,999 with a proposed completion date is June 30, 2026.

MOTION to award the Route 54 Project to C&R Directional Boring, LLC per Luke Miller's recommendation was made by Ed Feigles and seconded by Leon Liggitt. **The motion passed unanimously. Motion carried.** Luke Miller will manage and oversee this project as In-House Engineer.

8. NEW BUSINESS:

- a.) The Board approved the addition of a third step to the home inspection notification process in the event customers do not receive previous letters due to increasing failure of post offices not consistently delivering mail to customers.
- Step 1: *Initial request:* Customers receive a letter requesting the property owner to schedule a home inspection of a pre-selection region within the WBRA service area, within 30 days.
 - Step 2: *Second request:* If the customer does not schedule an inspection within that initial 30-day period, this second letter advises the customer that a \$100 non-compliance fee will be added to the property's account if the inspection is not scheduled within the additional 30-day deadline.
 - Step 3: *Doorhanger Notice:* Ten (10) days prior to the second 30-day deadline (given in the second letter), WBRA will place a door hanger at properties still not in compliance, reiterating the upcoming deadline and non-compliance fee that will be added to the property's account each month the inspection is not scheduled and completed.

9. DIRECTOR'S REPORT:

1. The dig crew will begin replacing a sewer line and two manholes at Point Township beginning this month. Once that is complete the crew will continue onto Wagner Avenue and then the Muncy Trunk Line.
2. We will be conducting interviews for an I&I technician on Monday, March 16th.
3. The new Hydro Digger will be here on March 30th.

10. SOLICITOR REPORT: None.

11. **ADJOURNMENT:** With no Further public business to conduct, a motion was made to adjourn the meeting at 7:24pm.

Certified as Approved Meeting Minutes of the WBRA: Therese Snyder