

Clinton
Township
Todd Pysher
Richard Kneedler
Executive Director: John Lynch, Jr.

Muncy
Borough
Chuck Leonard
Edward Feigles



Muncy Creek
Township
Teri Snyder
Leon Liggitt
WBRA Solicitor: Richard Shoch, Esq.

Montgomery
Borough
Debbie Stine
Rocky Sanguedolce

Board of Directors' August 13, 2025, Meeting Minutes

- I. Call to Order: Chairman, Todd Pysher, called the meeting to order at 6:30pm.**
- II. Roll Call:** Todd Pysher, Teri Snyder (online), Ed Feigles, Rocky Sanguedolce, Leon Liggitt, Chuck Leonard, and Deb Stine **Absent:** Rick Kneedler
- III. Guests:** Johnny Lynch, Jr., - WBRA Executive Director, Tara Ashby - WBRA H.R. Manager, Bob Kaiser – WBRA Compliance (online), Jeff Siverling – WWTP, Cari Buck – Finance Coordinator, Richard Shoch - WBRA Solicitor, Charley Hall - Muncy Borough Manager, Mr. and Mrs. Nicholas Worrell of E. Penn Street, Muncy.
- IV. Public Comment:** Mr. and Mrs. Worrell addressed the board with their frustration of receiving a door hanger at their W. Penn Street property regarding their overdue sewer account. The door hanger advised him of upcoming dates that will result in capping his sewer line if payment was not satisfied.
- V. Approval of July 9, 2025, Meeting Minutes:** A **motion** to approve the meeting minutes of July 9, 2025, was made by Ed Feigles and seconded by Deb Stine. ***The motion was unanimously approved. Motion carried.***
- VI. Approval of Bills /Treasurer's August Report:** A **motion** to approve the August Treasurer's Report was made by Ed Feigles and seconded by Leon Liggitt. ***The motion was unanimously approved. Motion carried.***
- VII. Old Business: None**
- VIII. New Business:**
- a. Invoice Cloud:** WBRA is purchasing a new system that will integrate with the current Muni-Link billing system. This upgrade will allow customers to create an online account to view their account details and payment history. Customers will also receive three email notifications each month regarding their upcoming bill and due date. The program will provide convenient payment options, including online payments and payments via text message. The system is expected to be fully operational within the next few months.
- b. Deb Bennett's Letter of Resignation:** A **motion** to regretfully accept Deb Bennett's letter of resignation was made by Ed Feigles and seconded by Deb Stine. ***The motion was unanimously approved. Motion carried.***
- c. New part-time receptionist hired.** Amy Barto has been hired to work as WBRA's receptionist at \$18 per hour. Amy will work 32 hours a week, Monday through Thursday.
- IX. Director's Report:** 1. The dig team is working on the Broadway loop for MBMA. The work should be completed this week. 2. The new year's budget will be ready for board review minus insurance quotes at the September meeting. 3. The last few projects on the dig crew's calendar include a storm sewer for Hughesville, N. Washington Street and the Muncy trunk line. ARPA grant deadline has been extended to July 2026.
- X. Solicitor Report:** All items discussed above.

With no Further public business to conduct, a motion was made to adjourn the meeting at 7:20pm. Certified as Approved

Meeting Minutes of the WBRA: Therese Snyder