

**Clinton Township**  
Todd Pysher  
Richard Kneedler  
Executive Director: John Lynch, Jr.

**Muncy Borough**  
Chuck Leonard  
Edward Feigles



**Muncy Creek Township**  
Teri Snyder  
Leon Liggitt  
WBRA Solicitor: Richard Shoch, Esq.

**Montgomery Borough**  
Debbie Stine  
Rocky Sanguedolce

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## Board of Directors' December 10 2025, Meeting Minutes

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- I. CALL TO ORDER:** Board member Rocky Sanguedolce called the meeting to order at 6:30pm.
- II. ROLL CALL:** Ed Feigles, Chuck Leonard, Debbie Stine, Leon Liggitt, Rocky Sanguedolce and Todd Pysher (zoom)  
**Absent Board Member(s):** Teri Snyder and Rick Kneedler  
**WBRA staff present:** Executive Director, Johnny Lynch, Jr., H.R. Manager, Tara Ashby, Compliance Manager, Bob Kaiser (online), WWTP Manager, Jeff Siverling, and Finance Coordinator, Cari Buck, Administrative Manager, Pam Goff (online) and WBRA Solicitor, Rich Shoch
- III. GUESTS:** *Muncy Creek Township residents:* Eric and Cindy Newcomer  
*Shawnee Drive residents:* Bruce and Cinda Miller, Josh Gochnauer, Nick and Dena Hadzinikolov, and Dave and Shirley Doran  
*Chippewa Rd residents:* Angela and Ted Fry, Michael Ditzler, Mary and Jeremy Eckard  
*E. Lime Bluff Rd residents:* Michelle Walters and Ted and Dana Pashakis
- IV. PUBLIC COMMENT:** The above guests came to voice their concerns with the possible sewer line being placed in the Chippewa Development in Muncy Creek Township.
- V. APPROVAL OF November 12, 2025, MEETING MINUTES:** A motion to approve November 12, 2025, meeting minutes were made by Leon Liggitt and seconded by Chuck Leonard. *The motion was unanimously approved. Motion carried.*
- VI. APPROVAL OF BILLS /TREASURER'S AUGUST REPORT:** A motion to approve November's Treasurer's Report was made by Leon Liggitt and seconded by Debbie Stine. *The motion was unanimously approved. Motion carried.*
- VII. OLD BUSINESS: None**
- VIII. NEW BUSINESS:**
- a.) Employee vacation time:** A motion was made to approve the addition of vacation time in the employee handbook to include that no more than 50% of a team may be off at the same time to provide adequate coverage and uninterrupted operations of WBRA by Leon Liggitt and seconded by Chuck Leonard. *The motion was unanimously approved. Motion carried.*
- b.) County Landfill:** The county landfill has announced an increase in their dumpster fee, raising the cost from \$40 per ton to \$55 per ton. WBRA will be sending formal correspondence to the landfill advising that WBRA's industrial waste hauling fee will increase by \$0.03 per gallon.
- c.) Communications between municipalities and WBRA:** Chairman Pysher expressed his desire for the board and individual municipalities to meet to come together and foster better relationships between the municipality and WBRA in the new year.
- d.) Employee holiday gift cards:** A motion to approve \$50 Visa gift cards to WBRA employees was made by Leon Liggitt and seconded by Ed Feigles. *The motion passed unanimously. Motion carried.*

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e.) **WBRA Employee Christmas Party:** WBRA employee Christmas Party will be held on Saturday, December 13<sup>th</sup> from 6-10 at the Montgomery Legion. Board members are invited to attend.

f.) **2026 Board meeting dates and advertisement:** Tara Ashby will advertise in the Sun Gazette that all 2026 WBRA Board meetings will be held the second Wednesday of each month at 6:30 pm at the WBRA offices.

**IX. DIRECTOR'S REPORT:**

1. Maintenance and Dig Crews are working together to get the maintenance dept. projects caught up before the end of the year.
2. Home inspections will start in January. One team will be performing the inspections.
3. Next week discussions will take place regarding 2026 projects.

**X. SOLICITOR REPORT:** None.

**XI. Executive session** took place after the meeting with no reconvening. Topic included legal issues.

**XII. ADJOURNMENT:** With no Further public business to conduct, a motion was made to adjourn the meeting at 7:20pm.

Certified as Approved Meeting Minutes of the WBRA: \_\_\_\_\_ *Therese Snyder* \_\_\_\_\_