

Clinton Township
Todd Pysher
Richard Kneedler
Executive Director: John Lynch, Jr.

Muncy Borough
Chuck Leonard
Edward Feigles



Muncy Creek Township
Teri Snyder
Leon Liggitt
WBRA Solicitor: Richard Shoch, Esq.

Montgomery Borough
Debbie Stine
Rocky Sanguedolce

Board of Directors' January 22, 2026, Meeting Minutes

1. **CALL TO ORDER:** Board Solicitor Richard Shoch, Esq. called the meeting to order at 6:30pm.
2. **PLEDGE OF ALLEGIANCE/ROLL CALL:**
Board Members: Todd Pysher, Rocky Sanguedolce, Ed Feigles, Debra Stine, Chuck Leonard, Leon Liggitt (online) and Teri Snyder (online).
Absent Board Member: Rick Kneedler
WBRA Staff: Executive Director: Johnny Lynch, H.R.: Tara Ashby, Finance Coordinator: Cari Buck, WWTP Manager, Jeff Siverling, Compliance Manager: Bob Kaiser (online)
Others: Board Solicitor: Rick Shoch, Esq., and Muncy Boro Manager: Charley Hall
3. **ELECTION OF OFFICERS:**
Chairman: Todd Pysher
Vice Chairman: Rocky Sanguedolce
Treasurer: Debra Stine
Assistant Treasurer: Ed Feigles
Secretary: Teri Snyder
Assistant Secretary: Rick Kneedler

A **motion** to keep board member positions the same as last year were made by Ed Feigles and seconded by Teri Snyder. *The motion was unanimously approved. Motion carried.*
4. **RECOGNITION OF GUESTS:** Charley Hall, Muncy Borough Manager
5. **PUBLIC COMMENT:** Charley Hall, Muncy Borough Manager informed the board that the Muncy Borough Council adopted Resolution 2026-04, adopting the 537 Sewage Facility Plan on January 21, 2026.
6. **APPROVAL OF MEETING MINUTES:** December 10th and 19th, 2025: A **motion** to approve meeting minutes of December 10, 2025, and December 19, 2025, was made by Ed Feigles and seconded by Chuck Leonard. *The motion passed unanimously. Motion carried.*
7. **APPROVAL OF BILLS /TREASURER'S REPORT:** A **motion** to approve December's Treasurer's Report was made by Ed Feigles and seconded by Debra Stine. *The motion passed unanimously. Motion carried.*
8. **OLD BUSINESS:**
 - a.) **In House Engineer fee contract for other municipalities:** A **motion** to adopt Engineering Agreement and Fee Schedule including Tier 1 at a rate of \$85 and Tier 2 at a rate of \$150 was made by Ed Feigles and seconded by Chuck Leonard. *The motion passed unanimously. Motion carried.*
 - b.) **Municipal Ordinance for Codes Fees:** Solicitor Shoch provided a drafted ordinance for partnering municipalities to review and consider for adoption that would allow municipal codes-related fees to be passed to WBRA. Under the ordinance, WBRA would initially pay the codes fee and then bill the customer for reimbursement. Todd Pysher, Rocky Sanguedolce, Charley Hall, and either Leon Liggitt or Teri Snyder will deliver this draft to their respective municipalities for review.

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9. NEW BUSINESS:

a.) **2026-001 Fee Schedule Resolution:** A **motion** to adopt Resolution 2026-01 Fee Schedule was made by Ed Feigles and seconded by Rocky Sanguedolce. *The motion passed unanimously. Motion carried.*

b.) **Act 537 Plan Resolution for Muncy Trunk Line Replacement:** A **motion** to adopt Act 537 Plan Resolution for the Muncy Trunk Line Replacement was made by Ed Feigles and seconded by Chuck Leonard. *The motion passed unanimously. Motion carried.*

c.) **Invitation to Bid Clinton Township Route 54 Sanitary Sewer Ext. Project:** A **motion** to approve the invitation to bid Clinton Township Route 54 Sanitary Sewer Ext. Project was made by Chuck Leonard and seconded by Debra Stine. *The motion passed unanimously. Motion carried.* An advertisement will need to be placed in the Sun Gazette.

d.) **Motion** to add **HEATING SYSTEM** to the agenda was made by Chuck Leonard and seconded by Ed Feigles. *The motion passed unanimously. Motion carried.* Council discussed ongoing heating issues in the WBRA main building and the benefit of switching the heating source to natural gas.

A **motion** to approve staff to price out costs for switching to gas heating but not to exceed \$24,500 was made by Ed Feigles and seconded by Chuck Leonard. *The motion passed unanimously. Motion carried.*

10. DIRECTOR'S REPORT:

1. New Hydro-Digger Truck will be delivered the week of March 2nd.
2. 2026 projects are still being discussed.
3. WBRA expects to begin the sewer trunk line project in Muncy by the end of May. To help reduce costs, WBRA is considering constructing the lift station work internally; this option is still under discussion.
4. Staff continue to cap sewer laterals for nonpayment. This process continues to be very successful in recovering past-due sewer payments.
5. The heating system in the WBRA building did not work at all in December. It is time to discuss new heating alternatives. (See 9.d. above)

11. SOLICITOR REPORT: None.

12. ADJOURNMENT: With no Further public business to conduct, a motion was made to adjourn the meeting at 7:22pm.

Certified as Approved Meeting Minutes of the WBRA: Therese Snyder