

Meeting Minutes of January 8, 2025



The Public Meeting was called to order by WBRA Executive Director, Johnny Lynch, Jr. at 6:30 pm.

Roll Call: Todd Pysher (online), Chuck Leonard, Rocky Sanquedolce, Deb Stine and Ed Feigles

Absent: Teri Snyder, Leon Liggitt and Richard Kneedler

Guests: Johnny Lynch, Jr. WBRA Executive Director Tara Ashby - WBRA H.R. Manager
Bob Kaiser, WBRA Compliance (online) Rich Shoch, WBRA Solicitor
John Karichner, WBRA Financial Officer

I. Election of Officers:

Motion to elect current board members to existing positions as in 2024 made by Deb Stine. Second by Ed Feigles. All were in favor. **Motion** passed. Assigned positions are as follows:

Todd Pysher, Chairman	Rocky Sanguedolce, Vice Chairman
Debbie Stine, Treasurer	Ed Feigles, Assistant Treasurer
Teri Snyder, Secretary	Richard Kneedler, Assistant Secretary

Vice Chairman, Rocky Sanguedolce took control of the meeting.

II. Public Comment: None

III. Approval of Minutes: **Motion** to accept meeting minutes of December 11, 2024, made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

III. Approval of Bills /Treasurer’s Report: **Motion** to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

IV. Old Business:

a. Offer of Dedication between WBRA and Heather Brooke Housing Park: Solicitor Rick Shoch advised the board that the property owners, Mr. and Mrs. Weimer, are responsible for preparing a Deed of Dedication. Attorney Shoch will reach out to them to discuss the document prep as well as obtaining a copy of their property survey including where the easement and pipeline are located. Attorney Shoch will have an update at next month’s meeting.

V. New Business:

- a. Dates for WBRA Open House:** The Second Annual WBRA Open House will take place on Saturday, September 13, 2025. A committee will be formed, and updates will be provided to the board regularly.
- b. Utility Relocation Reimbursement Agreement:** **Motion** to Adopt the Utility Relocation Reimbursement Agreement made by Ed Feigles. Second by Chuck Leonard. All were in favor. **Motion** passed. This is the agreement between WBRA and the Commonwealth of PA regarding a construction project on State Route 405 wherein WBRA agrees to pay 25% of the cost to relocate and/or adjust the sewer facilities with the Dept. of Transportation to share in the balance of actual costs.
- c. Subdivide Parcel 07-393-220 – Armstrong Road and Route 405:** State Route 405 divides 2 separate portions of WBRA’s properties (Parcel 07-392-101.A and 07-393-220). A triangle shaped piece of property is on the corner of Rt.405 and Bastian Road. The other parcel is divided into 3 sections and borders Rt. 405 and Armstrong Road. The board is discussing the possibility of donating these small pieces to property owners that border these sections. Solicitor Shock will review these options.

VI. Director's Report

1. Hughesville water meters are completed and WBRA continues operating their water system.
2. Point Township will be completed by the middle of next week.
3. The next round of LSA grants for Chippewa Road, and Wagner Ave in Montgomery are about to be submitted. We are reapplying for the Lift Station and the Bore for the trunk line in Muncy.
4. Home inspections for Montgomery Borough start in January. What options are available for property owners who do not comply with scheduling requirements?

VII. Solicitor Report: Solicitor discussed receiving a call from Attorney for Montgomery School District regarding Operating Agreement.

With no Further public business to conduct, motion made to adjourn the meeting at 7:22 pm.

Certified as Approved Meeting Minutes of the WBRA: *Therese Snyder*