

Meeting Minutes of November 13, 2024



The Public Meeting was called to order by WBRA Chair, Todd Pysher at 6:30 pm.

Roll Call: Todd Pysher, Rocky Sanquedolce, Terri Snyder, Deb Stine, Ed Feigles, Chuck Leonard, Rick Kneedler and Leon Liggitt

Absent: None

Guests: Johnny Lynch, Jr. WBRA Executive Director	Tara Ashby - WBRA H.R. Manager
Bob Kaiser, WBRA Compliance (online)	Richard Shoch, WBRA Solicitor
John Karichner, WBRA Financial Officer (online)	Jeff Siverling, WWTP Manager
Charley Hall, Muncy Boro	Mr. and Mrs. Weimer, MCT Residents

Public Comment: None

- I. Approval of Minutes: Motion** to accept meeting minutes of October 9, 2024, made by Chuck Leonard. Second by Ed Feigles. All were in favor. Motion passed.
- II. Approval of Bills /Treasurer’s Report: Motion** to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- III. Old Business:**
 - a. **Resolutions for the LSA Grants for Muncy Trunk Line Replacement for SR 405 and Pump Station Construction. Motion** to approve the Chairman and Secretary sign the Resolutions for Local Share Assessment grants for Muncy Trunk Line Replacement of SR 405 and Muncy Trunk Line Replacement of Pump Station Construction made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed.
 - b. **Budget 2025: Motion** to approve 2025 Budget made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.
 - c. **Capital Budget 2025: Motion** to approve 2025 Capital Budget made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
 - d. **Fire System:** Fire system has been repaired from May’s lightening storm. All but \$200 was paid in full by the insurance company.
 - e. **O&M Agreement with SCI:** The agreement is signed and ready for distribution.
- IV. New Business:**
 - a. **WBRA monthly board meeting dates for 2025 – advertising:** WBRA monthly board meetings for 2025 will continue to be on the second Wednesday of each month. The advertisement will be placed with the Sun Gazette.
 - b. **Discount for customers who pay in full for a year: Motion** to provide a 5% discount for sewer if paid in full by the January bill made by Teri Snyder. Second by Ed Feigles. Opposed by Rocky Sanquedolce. Motion passed 7-1. Information to customers on this discount will be added to the December postcards, on the website and Facebook page.
 - c. **Heatherbrook Housing Park – Line dedication review:** Tabled to next month.
 - d. **Cost of Living pay adjustment:** A 3% Cost of Living adjustment was added to the 2025 budget.
 - e. **Portnoff account update:** Portnoff’s compliance team has some questions regarding our late fees before the accounts can be transferred. Once a meeting is scheduled with them an update will be provided.
 - f. **Amend Rules and Regulations/Adopt Penalty Resolution:** Item removed from Agenda. No longer needed.
 - g. **Gift cards for employees: Motion** to approve \$50 gift cards for all employees made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

V. Director's report:

1. Hughesville water meters are complete. WBRA is still operating the water system for them. Johnny will attend the Hughesville Water meeting in January to discuss possibilities of managing the water system with a contract.
2. The Point Township Project will be completed next week.
3. We are getting ready to apply for the next round of LSA grants for Chippewa Road in Muncy and Wagner Avenue in Montgomery. We are also reapplying for the Lift Station and the bore for the trunk link in Muncy.
4. The Department of Agriculture will be visiting on December 17, 2024, to do an inspection of Spotted Lanternflies. Tara Ashby, Doug Brown, Jeff Siverling, Jimmy Herr and Erik Bell all have Spotted Lanternfly permits through the Dept. of Agriculture.

V. Solicitor's Report: Portnoff account was discussed during New Business.

Meeting adjourned at 7:45pm

Certified as Approved Meeting Minutes of the WBRA: *Therese Snyder*