

# Meeting Minutes of September 11, 2024



The Public Meeting was called to order by WBRA Vice Chairman, Rocky Sanquedolce at 4:30 pm.

**Roll Call:** Rocky Sanquedolce, Terri Snyder (online), Leon Liggitt, Ed Feigles, Chuck Leonard (online), Todd Pysher (online)

**Absent:** Deb Stine

**Guests:** Johnny Lynch, Jr. WBRA Executive Director  
Bob Kaiser, WBRA Compliance (online)  
John Karichner, WBRA Financial Officer (online)  
Charley Hall, Muncy Boro  
Tara Ashby - WBRA H.R. Manager  
Richard Shoch, WBRA Solicitor  
Jeff Siverling, WWTP Manager

## Public Comment:

- I. **Approval of Minutes: Motion** to accept meeting minutes of August 14, 2024, made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- II. **Approval of Bills /Treasurer’s Report: Motion** to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
  - a. **2024 Audit: Motion** to approve 2024 Audit made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.
- IV. **Old Business:**
  - a. **Route 54 New Engineer: Motion** to appoint Tom Levine of Levine Engineering as the Engineer for the Route 54 Project made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
  - b. **Donating sewer pipe to Montgomery Legion: Motion** to donate sewer pipe to Montgomery Legion was made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
  - c. **Portnoff Law Assoc. – Collection Agency: Motion** to appoint Portnoff Law Assoc. as collection agency for delinquent accounts made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed. Chuck Leonard wanted it noted that he has reservations on this.
    - Motion** to approve the Agreement of Collections with Portnoff Law Assoc. made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
    - Motion** to Adopt Resolution 2024-02 Appointing Portnoff Law Assoc at the collection agency made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
  - d. **Customer Appreciation Day reminder:** Tara reminded the board of the Customer Appreciation Day on Saturday, September 14<sup>th</sup> from 10am to 1pm. Two tours of the facility are scheduled, and all board members are welcome to attend the event.
- IV. **New Business:**
  - a. **Grinder Pump costs – owners pay half:** WBRA pays for grinder pumps that need to be installed at a customer’s property. The average cost for a grinder pump is between \$8,500 -\$9,000. It was suggested that the customer should pay for half of that cost. The board discussed and decided against requiring a customer to pay half for a grinder pump.
  - b. **Point Township Project Agreement:** Solicitor Shoch put together a standard agreement for Point Township that basically mirrors the same agreement we provide other municipalities we service throughout the year.
- V. **Director’s report:**
  - 1. Hughesville water meters are just about complete there are only 50 to put in.
  - 2. Should be starting Point Township as soon as permits are done. We are hoping for September 16<sup>th</sup>.
  - 3. We are getting ready to put in for the next round of LSA grants for Chippewa Road.

**V. Solicitor's Report:**

1. The Operations of Management Agreement was consolidated into an amendment and into the original agreement between WBRA and SCI. A last revision was received back from SCI today. It should be ready for signature shortly.

Meeting adjourned at 5:20pm

Certified as Approved Meeting Minutes of the WBRA: \_\_ *Therese Snyder* \_\_