

# Meeting Minutes of April 10, 2024



The Public Meeting was called to order by WBRA Vice Chairman, Rocky Sanquedolce at 6:30 pm.

**Roll Call:** Todd Pysher (online), Deb Stine, Rocky Sanquedolce, Terri Snyder, Ed Feigles, Leon Liggitt (online), Chuck Leonard and Pat Deitrick

**Absent:**

**Guests:** Johnny Lynch, Jr. WBRA Executive Director      Tara Ashby - WBRA H.R. Manager  
Bob Kaiser, WBRA Compliance (online)      Richard Shoch, WBRA Solicitor  
Charley Hall, Muncy Boro Manager      John Karichner, WBRA Financial Officer  
Muncy Creek Township residents: Dan Whitmoyer, Brad Nichols, Charles Snyder, and Ken and Donna Weimer

**Public Comment:**

Charley Hall, Muncy Boro Manager asked the board to keep in mind that a portion of N. Washington Street's roadway is settling. It is thought that old sewer/water issues have created the settling in the road. This is the second time since WBRA's was formed that the road has needed repairs. Correcting this issue should be considered for future projects.

- I. Approval of Minutes:** **Motion** to accept meeting minutes of March 13, 2024, made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.
- II. Approval of Bills /Treasurer's Report:** **Motion** to accept Bills/Treasurer's Report made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.
- III. Old Business:**
  - a. 23 Penn Street, Montgomery – Tax sale reimbursement:** **Motion** to refund customer at 23 Penn Street the past due amount he paid after purchasing the property at a tax sale made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.
  - b. Chippewa Road sewer hookup:** **Motion** to approve staff to perform analysis on costs to extend the sewer out Chippewa Road made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed. Bob Kaiser will prepare forms for each resident who wants to have their septic pumped and charge the monthly rate of \$63 until the sewer can be extended.
- IV. New Business:**
  - a. Comment box from March lunch:** Tara Ashby read the positive comments employees made to the board at last month's luncheon. There was a major improvement in morale by employees this year. Employees are very thankful for the health and time off benefits provided.
  - b. CDL Reimbursement Policy:** **Motion** to approve CDL Policy to reimburse WBRA if employee leaves within 1 year after receiving license and to be taken from employee's final pay made by Ed Feigles. Second by Chuck Leonard. Motion passed 6-1. Pat Deitrick voted no.
  - c. Fire Alarm System:** Repairs on the fire alarm system from 2016-2024 totaled \$19,679.41. Monitoring the system for that same period totaled \$5,182.00. The board directed Jeff Siverling to investigate other fire systems.
  - d. Bill Brown Development – Clarkstown Road:** Johnny Lynch, Bob Kaiser and WBRA Engineer, Chase Kelch met with Bill Brown last week to discuss future subdivision on his property which would need sewer. Mr. Brown would hire WBRA to install sewers, including adding stubs at Heberling and Clarkstown Roads.
  - e. Senator and State Representatives lunch:** WBRA will host another lunch for Senator Yaw and State Representatives Flick and Hamm on 7/24/24 at 11am at WBRA. All board members are invited to attend.

**V. Director's report:**

1. WBRA started Hughesville's two projects. Water meters are still being installed in Hughesville as well.
2. Waiting for Point and Castanea Townships to give go-ahead for their projects.
3. Kaelyn and Johnny spoke with Representatives Flick and Hamm and Senator Yaw to discuss pushing for WBRA to obtain grants applied for through LSA.

**VI. Solicitor's Report:** Attorney Shoch is working on a flow chart for all sheriff's sale rules and deadlines for Tara. Attorney Shoch also has contact with a firm who specialize in nothing but sheriff sales and are available if we want to speak and retain them.

With no Further public business to conduct, motion made to adjourn the meeting at 7:40 pm.

Certified as Approved Meeting Minutes of the WBRA: Therese Snyder