

# Meeting Minutes of March 13, 2024



The Public Meeting was called to order by WBRA Chairman, Todd Pysher at 6:30 pm.

**Roll Call:** Todd Pysher, Deb Stine, Rocky Sanquedolce, Terri Snyder, Ed Feigles, Leon Liggitt, Chuck Leonard and Pat Deitrick

**Absent:**

**Guests:** Johnny Lynch, Jr. WBRA Executive Director      Tara Ashby - WBRA H.R. Manager  
Bob Kaiser, WBRA Compliance (online)      Richard Shoch, WBRA Solicitor  
Charley Hall, Muncy Boro Manager      Dick Sutton, Muncy Boro Resident  
Erik Bell, WBRA Safety Manager  
Muncy Creek Township residents: Dan Whitmoyer, Jerry and Pam Knier, Kody Clark, Brad Nichols, Charles Snyder

**Public Comment:** Residents of Muncy Creek Township expressed to the board their interest in having the sewer line out Chippewa Road.

Charley Hall, Muncy Boro Manager asked the board to consider helping Muncy Boro excavate and remove debris that was left after the demolition of the old auto parts store on the corner of Water and Main Street.

- I. **Quarterly Safety Report:** Erik Bell presented to the board the quarter safety report.
- II. **Approval of Minutes:** **Motion** to accept meeting minutes of February 14, 2024, made by Ed Feigles. Second by Debbie Stine. 7-0-1 (Pat Deitrick abstained) Motion passed.
- III. **Approval of Bills /Treasurer’s Report:** **Motion** to accept Bills/Treasurer’s Report made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.
- IV. **Old Business:**
  - a. **Staff/Board lunch:** The WBRA staff will host a luncheon for board members tomorrow, March 14, 2024, at noon.
  - b. **23 Penn Street, Montgomery – tax sale reimbursement:** Tabled
- V. **New Business:**
  - a. **SR 54 Low Pressure Sewer Extension Project – Kelch Engineering**
  - b. **Agreement between WBRA and Kelch Engineering for Professional Services:** **Motion** to accept the SR 54 Low Pressure Sewer Extension Project and Agreement between WBRA and Kelch Engineering made by Pat Deitrick. Second by Teri Snyder. All were in favor. Motion passed.
  - c. **Additions to Fee Schedule: Dentist/Doctor offices EDUs:** To determine how many employees are at a particular dentist or doctor’s office Staff can request a copy of dentist or doctor office LST from the tax office. EDUs can be assigned based on the number of employees.
- VI. **Director’s Report**
  - 1. Office has been painted.
  - 2. Hughesville meter program is going well
  - 3. Dig season will begin April 1<sup>st</sup> with a water project in Hughesville
  - 4. Waiting to hear on Point Township force main project
  - 5. WBRA also put in a quote for jetting and camera work in Castanea Township
  - 6. Capping will start for nonpayment in Muncy on March 18<sup>th</sup>.

7. WBRA agreements were provided to all municipal partners. Tara and I will attend meetings to explain the agreements this month.

With no Further public business to conduct, motion made to adjourn the meeting at 7:40 pm.

Certified as Approved Meeting Minutes of the WBRA: Therese Snyder