

Meeting Minutes of July 19, 2023



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Todd Pysher, Pat Deitrick, Rocky Sanquedolce, Deb Stine, Leon Liggitt (via online), Terri Snyder, Chuck Leonard, and Ed Feigles

Absent: None

Guests: Johnny Lynch, Jr. WBRA Acting Exec. Dir. (online) Jeff Siverling, WWTP Manager
Bob Kaiser, WBRA Compliance (online) Charlie Hall, Muncy Boro Manager
Chase Kelch, Kelch Engineering John Karichner, WBRA Financial Officer

I. Public Comment: Muncy Boro Manager, Charlie Hall wanted to thank Thad Martin and the dig crew for helping with a water drain issue on Shuttle Hill Road. Thad is a valuable employee and asset to WBRA.

II. Approval of Minutes: Motion to accept meeting minutes of June 21, 2023, made by Pat Deitrick. Second by Deb Stine. All were in favor. Motion passed.

III. Approval of Bills /Treasurer’s Report: Motion to accept April Bills/Treasurer’s Report made by Chuck Leonard. Second by Pat Deitrick. All were in favor. Motion passed.

IV. Old Business:

a. **Summary of Lunch/Tour with State Reps and Senator Yaw:** Great turn out and successful lunch and tour with State Reps. Flick and Hamm and Senator Yaw. Discussed doing the same for the County Commissions next year.

Board members that attended included Todd Pysher, Chuck Leonard, Rocky Sanquedolce, and Deb Stine. WBRA employees that attended included Johnny Lynch, Jr. and Tara Ashby. Josh Lynch, WWTP Operator, provided a tour of the treatment plant. Everyone was very impressed with Josh’s professionalism and knowledge of the facility.

b. **Outstanding Montgomery Water invoice:** This has been directed to be discussed in the Executive Session as a legal matter.

V. New Business:

a. **312 Buttonwood Lane – broken sewer lateral reimbursement:** Customer at this property wants to be reimbursed for having to call a plumber due to a lateral backup. WBRA looked at the issue. Break appears to be at the boarding of his property and the right of way. WBRA removed a large stump and roots that were present at no cost to the owner. He is asking for reimbursement of \$350 for having to contact a plumber. **Motion** to decline customer’s request of reimbursement of \$350 made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed. Johnny Lynch, Jr. will contact the customer tomorrow.

Motion to add work order upgrade to the agenda made by Ed Feigles Second by Teri Snyder. All were in favor. Motion passed.

b. **Work Order Upgrade system:** Jeff discussed purchasing the Antero 1 year maintenance plan through Allmax Software’s totaling \$5,078.00. **Motion** to approve the purchase of Antero from Allmax Software at \$5,078.00 made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.

VI. Solicitor’s Report - None

VII. Director’s Report:

1. Buttonwood sewer project should be completed by the end of the second week of August.
2. Once Buttonwood is complete installation of grinder pumps on McNett Rd. and Blind Rd. will begin.
3. Lunch/tour with Senator Yaw and State Reps Flick and Hamm went well. Representatives were very impressed with the treatment plant.

VIII. Board Reports – None

IX. Committee Reports – None

X. Executive Session – Personnel and Legal: Board closed meeting for Executive Session at 6:40pm. The meeting was reconvened at 6:50pm.

- a. Motion to add personnel items to the agenda made by Pat Deitrick. Second by Leon Liggitt. All were in favor. Motion passed.**
- b. Motion** to increase Part time Bookkeeper, Deb Bennett’s hourly rate by \$2 an hour made by Pat Deitrick. Second by Rocky Sanquedolce. All were in favor. Motion passed.
- c. Motion** to eliminate I&I Foreman position and replace it with I&I Supervisor and appoint Donald Wagner to the Supervisor position and move to a Pay Grade 4 made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.

With no Further public business to conduct, motion made to adjourn the meeting at 7pm.

Certified as Approved Meeting Minutes of the WBRA: *Therese Snyder* _____