

Meeting Minutes of June 21, 2023



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Todd Pysher, Pat Deitrick, Rocky Sanquedolce, Deb Stine, Leon Liggitt (via online), Terri Snyder, Chuck Leonard and Ed Feigles

Absent: None

Guests: Johnny Lynch, Jr. WBRA Acting Exec. Dir. (online) Jeff Siverling, WWTP Manager
Tara Ashby - WBRA Administrative Manager Bob Kaiser, WBRA Compliance (online)
Charlie Hall, Muncy Boro Manager Chase Kelch, Kelch Engineering

- I. **Public Comment:** Muncy Boro Manager, Charlie Hall wanted to thank Thad Martin and the dig crew for helping with the Muncy Boro paving project to keep from delaying paving on High Street.
- II. **Approval of Minutes: Motion** to accept meeting minutes of May 17, 2023, made by Rocky Sanquedolce. Second by Pat Deitrick. All were in favor. Motion passed.
- III. **Approval of Bills /Treasurer’s Report: Motion** to accept April Bills/Treasurer’s Report made by Ed Feigles. Second by Pat Deitrick. Motion passed 6-0-1 (Pat Deitrick abstained on Applied Industries invoice).
- IV. **Old Business:**
 - a. **Trunk Line:** WBRA is trying to get grants to help fund this ambitious project. The price is 1.7 million. Discussed contacting local banks for loan rates. Kaelyn Koser will reach out to Penn Strategies to find additional funding solutions as well.
 - b. **Reminder:** July 12, 2023, at 11am WBRA will host a lunch and tour of facility for Senator Yaw and Representatives, Flick and Hamm. Board members are invited to attend.
 - c. **Montgomery Water outstanding invoices: Brooke Street invoice** of \$47,540.59 was paid in full by Montgomery Borough.
Montgomery Water outstanding invoices: WBRA invoice of \$50,107.43 will be discussed in Executive Session.
- V. **New Business:**
 - a. **Municipalities and Township Agility Program:** WBRA would like to work with municipalities and townships to help each other with certain projects to unify surrounding boroughs and townships. Projects such as helping with cleaning of storm sewers, camera work, plowing snow, etc.
 - b. **457 Plan – withdrawals:** The current 457 Plan does not allow employees to withdraw their own funds for personal reasons such as hardships, purchasing a home, college tuition, etc. **Motion** to change 457 plan to allow for employee withdrawals of personal funds made by Ed Feigles. Second by Rocky Sanquedolce. All were in favor. Motion passed. Tara Ashby will contact the 457 representatives to begin this process.
 - c. **Project Manager, Brittnee Vann Letter of Resignation:** Board reviewed and accepted Letter of Resignation.
 - d. **Employee of the Quarter:** Kaelyn Koser
 - e. **Manager of the Quarter: Motion** to approve Johnny Lynch, Jr. as Manager of the Quarter as nominated by WBRA committee made by Pat Deitrick. Second by Chuck Leonard. All were in favor. Motion passed.
 - f. **Late Fees:** Late fees will now be accessed to the entire past due balance and not just the current past due.
 - g. **Montgomery Area School District – Will Serve Letter Request:** Will Serve Letter from Montgomery School District for a new Jr/Sr. high school on Old Road, Montgomery. Requesting 55 EDUs. There is 537 Plan for Old Road prior to the design for the proposed new school. EDUs have already been planned for residents included in the 537 Plan. WBRA needs to look at the capacity limits of the two pump stations that would be affected if a new school is to be built on Old Road. **Motion** to authorize Chase Kelch to look at the capacity of the system where they would connect was made by Pat Deitrick. Second by Teri Snyder. All were in favor. Motion passed.
 - h. **Montgomery Shut Off Letters: Motion** to update the Montgomery Shut off Letters to inform Montgomery customers who are 2 months behind on sewer bill will have their sewer lateral dug up and capped at the

property owner's expense made by Pat Deitrick. Second by Teri Snyder. Motion passed 6-1 (Deb Stine voted against motion).

- i. **Penalties for Grinder pumps on McNett Road:** If property owners on McNett Road do not connect to the sewer by the deadline of October 31, 2023, they will be billed at the current sewer rate. Late fees will be assessed. Reminder letters are to be sent in the meantime.

VI. Solicitor's Report - None

VII. Director's Report:

1. Buttonwood sewer project will start at the end of the month and this project will be done through an ARPA Grant.
2. All MBMA water projects will be finished by June 15th.
3. WBRA had a meeting with Lycoming County Landfill about the leachate and they are going to start doing some pretreatment at their end.
4. We placed two grinder pumps on Blind Road.
5. Brittnie Vann resigned to start a job in Milton Borough. Kaelyn Koser will be Project Manager and work on grants as well as GIS work. Bob Kaiser will take over I&I as Supervisor as well as Compliance Coordinator.

VIII. Board Reports – None

IX. Committee Reports – None

X. Executive Session – Personnel and Legal: Board closed meeting for Executive Session at 7:50pm. Meeting reconvened at 8:40pm. Deb Stine was no longer present.

- a. **Motion** to increase Tara Ashby's salary to \$30 per until she is certified in Human Resources made by Teri Snyder. Second by Pat Deitrick. All were in favor. Motion passed.
- b. **Motion** to offer Executive Director to Johnny Lynch, Jr. and increase his pay to \$45 per hour. All were in favor. Motion passed. Johnny Lynch, Jr. accepted the Executive Director position.

With no Further public business to conduct, motion made to adjourn the meeting at 8:44pm.

Certified as Approved Meeting Minutes of the WBRA: Terese Snyder