



MBMA Meeting Minutes

West Branch Regional Authority Office

Minutes September 20, 2022

Opened meeting at 7:00 p.m.

Roll call / Guests:

Present: J. Craddock, W. McPheron, J. Muffly, C. Leonard

Absent: B. Baker, M. McAleer, D. Edkin

Guests: S. Delany (Muncy Fire Co.), C. Hall (MB), J. DeWald (Attorney), R. Kerns (Entech), K. Hausammann (WBRA), J. Karichner (WBRA), L. Rehm (WBRA)

Recognition of Citizens: 306 W Penn Street Resident

Approval of August 16, 2022 Meeting Minutes:

1st: J. Muffly

2nd: J. Craddock

Vote: 5-0

Water Bills:

1. West Branch Regional Authority

- Inv #MunWater – 092022 (Services for 08/01/22 – 08/28/22)
 - \$36,855.25
- Inv #MBMAExp – 092022 (Reimbursements and Other Expenses for 08/01/22 – 08/28/22)
 - \$2,192.52
 - **TOTAL = \$39,047.77**

2. Entech

- Misc Engineering
 - Inv #79915 (Services for 05/28/22 – 06/24/22)
 - \$2,775.00
 - Inv #80424 (Services for 06/25/22 – 07/29/22)
 - \$2,542.50
- Water System Upgrade
 - Inv #80425 (Services for 06/25/22 – 07/29/22)
 - \$1,402.50
 - **TOTAL = \$6,720.00**

Motion to Approve the bill list:

1st: J. Muffly

2nd: J. Craddock

Vote: 5-0



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Treasurer Report – September 2022

1st: J. Muffly

2nd: J. Craddock

Vote: 5-0

Entech Report (Refer to attached document)

Old Business:

1. Muncy Fire Co.
2. Motion to authorize the execution of the amended Andritz MOU
 - a. See attachment

1st: C. Leonard

2nd: J. Craddock

Vote: 5-0

3. Meter Pits
 - a. Industrial, Institutional & Commercial vs Residential

New Business:

1. Motion to bill 306 W Penn St average prior to new meter installation and to waive the late fee

1st: J. Muffly

2nd: W. McPheron

Vote: 5-0

2. Motion to increase Minimum to Capitalize Purchase
 - a. Current Minimum is \$1,000. Request Minimum be raised to \$5,000.

1st: C. Leonard

2nd: J. Craddock

Vote: 5-0

3. 2023 Preliminary Budget
4. Muncy CD coming due in December
 - Around \$357,000
 1. Recommend cashing in to cover Capital Projects
5. Water Service Policy regarding customer's portion



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6. Motion to authorize re-scope American Rescue Plan Act with Buttonwood Project
a. Grant of \$207,346.00

1st: C. Leonard

2nd: J. Craddock

Vote: 3-0 (J. Muffly Abstained)

X Michael J. McAleer

Name Printed: Michael J. McAleer

MBMA Title: Chairman
