

Meeting Minutes of May 17, 2023



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Todd Pysher, Pat Deitrick, Rocky Sanquedolce, Deb Stine, Leon Liggitt, Terri Snyder, Chuck Leonard and Ed Feigles

Absent: None

Guests: Johnny Lynch, Jr. WBRA Acting Exec. Dir. Tara Ashby - WBRA Administrative Manager
Jeff Siverling, WWTP Manager Bob Kaiser, WBRA Compliance (online)
John Karichner, WBRA Finance Officer Charlie Hall, Muncy Boro Manager

- I. **Public Comment:** Muncy Boro Manager, Charlie Hall asked what the length of the management agreement is between WBRA and MBMA. It is a 5-year agreement which began in 2019.
- II. **Approval of Minutes: Motion** to accept meeting minutes of April 12, 2023, made by Deb Stine. Second by Pat Deitrick. All were in favor. Motion passed.
- III. **Approval of Bills /Treasurer’s Report: Motion** to accept April Bills/Treasurer’s Report made by Pat Deitrick. Second by Leon Liggitt. All were in favor. Motion passed.
- IV. **Old Business:**
 - a. **MCT Update:** WBRA began operations and maintenance on May 1, 2023.
 - b. **Landfill Agreement:** Discussed canceling current agreement. **Motion** to enter into negotiations with the Lycoming County Landfill made by Todd Pysher. Second by Leon Liggitt. All were in favor. Motion passed.
 - c. **Compliance Enforcement Policy: Motion** to adopt policy to allow parts and labor fees to be included in payment plans made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- V. **New Business:**
 - a. **Tapping fees for McNett and Blind Roads:** Board discussed the charging of tapping fees to the customers who are now required to hook onto the sewer. No motions were made.
 - b. **Disconnect Policy for Montgomery:** When water is shut off in Montgomery and they need to have it turned back on the customer does not have to pay a tapping fee as long as a Disconnection Form is filled out by the customer.
 - c. **Montgomery Borough:**

Money owed to WBRA regarding CBG Grant: Johnny Lynch, Jr. and John Karichner are to contact Tyler Dombrowski from SEDA COG tomorrow to check on the status of outstanding funds for supplies that WBRA purchased per the request of Montgomery Boro before the CBG grant was completed. If the funds are not covered by the CBG grant, then Montgomery Boro will be responsible for refunding WBRA for the purchased supplies.

Money owed to WBRA from MBWA: WBRA Board has requested that the Montgomery Borough Water Authority (MBWA) discuss at their next meeting the status of the remaining \$50,107.43 still owed to WBRA per an agreement entered into by the former Montgomery Boro Manager, John Lynch, Sr., and former Executive Director of WBRA, Eric Moore in 2014. There will be an update at the next meeting.

- d. **Boring stub under Rt 442 charges:** A property owner out Rt. 442 wants to subdivide his property with 3 houses. He will need a stub. The sewer line runs across the street from his property, and he asked if his property can be hooked onto the sewer line. WBRA will have to use the boring machine to bore under the state highway. Currently WBRA charges \$10 per inch for the boring machine. The property owner will need a 6-inch stub therefore totaling \$60. Johnny Lynch, Jr. wanted confirmation from the board that WBRA is to charge the customer for the use of the boring machine. The board confirmed that the developer should be responsible for the \$60.

VI. Solicitor's Report: Several WBRA properties on the Sheriff Sale list will take place in August.

VII. Director's Report:

1. Buttonwood Lane water project is complete. The sewer project will begin June 12, 2023.
2. WBRA started operations and maintenance with Muncy Creek Township and sent letters informing their customers that they will see WBRA trucks around their areas.
3. WBRA will meet with SCI Muncy on May 24, 2023, at 9am regarding the sewer project.
4. Two grinder pumps will be installed on Blind Road in between the water project and sewer project on Buttonwood Lane.
5. Hoping to have the Rt. 54 sewer project out for bid in January with the project starting in early Spring, 2024.

VIII. Board Reports – None

IX. Committee Reports – None

With no Further public business to conduct, motion made to adjourn the meeting at 8:05pm.

Certified as Approved Meeting Minutes of the WBRA: _____*Therese Snyder*_____