

Meeting Minutes of March 8, 2023



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Todd Pysher, Chuck Leonard, Pat Deitrick, Rocky Sanquedolce (via online), Deb Stine, Leon Liggitt, Terri Snyder, and Ed Feigles

Absent: None

Guests: Johnny Lynch, Jr. WBRA Acting Exec. Dir. Tara Ashby - WBRA Administrative Manager
Jeff Siverling, WWTP Manager Bob Kaiser, WBRA Compliance (online)
John Karichner, WBRA Finance Officer Charlie Hall, Muncy Boro Manager
Ken and Donna Weimer, Muncy Boro

- I. Public Comment:** Charlie Hall, Muncy Boro Manager thanked John Karichner for providing the requested information to Charlie.
- II. Approval of Minutes:** **Motion** to accept meeting minutes of February 8, 2023, made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.
- III. Approval of Bills /Treasurer’s Report:** **Motion** to accept February Bills/Treasurer’s Report made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- IV. Old Business:**
 - a. **Smart Covers:** There was a water leak on February 20, 2023, at 8pm which resulted in high water levels on Mechanic Street. The Smart Covers proved to be resourceful and cost saving. **Motion** to purchase 2 Smart Covers made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.
 - b. **SCI Muncy:** There will be a meeting between WBRA and SCI on March 16, 2023, at 11am at the WBRA office. Board members are invited to attend.
 - c. **Credit Card Fees:** WBRA qualifies with a government agency program where there will be no cost to WBRA for customers using credit cards. If a customer pays with a credit card or debit card, they will be charged a 3% finance fee.
- V. New Business:**
 - a. **Phone System:** Jeff Siverling spoke to the board in regard to a new phone system for the office through Comcast. It will be a voiceover IP system which includes new phones. It will be \$30 more a month. **Motion** to purchase the new phone system through Comcast made by Leon Liggitt. Second by Chuck Leonard. All were in favor. Motion passed.
 - b. **MCT Sewer:** Board members, Todd Pysher and Teri Snyder along with Johnny Lynch, Jr., Acting Executive Director of WBRA and Jimmy Herr, Collection Systems Manger of WBRA met with the Muncy Creek Township Board to discuss WBRA acquiring the Muncy Creek Township sewer that is currently owned by Muncy Creek Township Authority. Billing, operations, and management of the system was discussed. The Muncy Creek Township Authority has to meet to discuss before a decision can be made.
 - c. **Pay Scale/Grades 2023:** **Motion** to approve the updated Pay Scale/Grade of 2023 made by Leon Liggitt. Second by Chuck Leonard. All were in favor. Motion passed.
- VI. Solicitor’s Report:** Solicitor gave update on upcoming Sheriff sales to take place in May and August.
- VII. Director’s Report:**
 - 1. Waiting for meeting date with SCI Muncy
 - 2. Buttonwood Road water main project to begin April 3rd.
 - 3. Power Mule Bore Machine arriving week of March 20th.
 - 4. Smart Cover worked great during water leak on February 20th at Mechanic Street manhole.

5. ARPA grant is requiring a correspondence from WBRA board to explain why WBRA chose Kelch Engineering as its Engineer. **Motion** to authorize Board Chairman, Todd Pyscher to sign correspondence made by Teri Snyder. Second by Pat Deitrick. All were in favor. Motion granted.

VIII. Board Reports – None

IX. Committee Reports

With no Further public business to conduct, motion made to adjourn the meeting at 7:25pm.

Certified as Approved Meeting Minutes of the WBRA: ___*Therese Snyder*___