

Meeting Minutes of February 8, 2023



The Public Meeting was called to order by Deb Stine at 6:30 pm.

Roll Call: Todd Pysher (arrived at 6:35pm), Chuck Leonard, Pat Deitrick, Rocky Sanquedolce, Deb Stine, Leon Liggitt, Terri Snyder and Ed Feigles

Absent: None

Guests: Johnny Lynch, Jr. WBRA Executive Director Tara Ashby - WBRA Administrative Manager
Jeff Siverling, WWTP Manager Bob Kaiser, WBRA Compliance (online)
Charlie Hall, Muncy Boro Manager Brittnee Vann, WBRA Project Manager (online)

I. Public Comment: None

II. Approval of Minutes: Deb Stine requested a change to the meeting minutes of January 11, 2023 to show that she opened the meeting, not Todd Pysher. **Motion** to accept meeting minutes of January 11, 2023, as corrected, made by Ed Feigles. Second by Leon Liggitt. Motion passed.

III. Approval of Bills /Treasurer’s Report:

Motion to accept January Bills/Treasurer’s Report made by Leon Liggitt. Second by Ed Feigles. Pat Deitrick abstained on the Applied Bill. Motion passed 6-0-1.

Motion to accept February Bills/Treasurer’s Report made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

IV. Old Business:

- a. **Trunk line update:** Muncy Trunk Line: Chase has determined that a gravity line will not work. His recommendation is putting a lift station at the corner of Market Street, run a force main across the field, bore under 405 and tie into WBRA lift station. It’s the same price as doing gravity. Lea will start looking for grants for the lift station and boring.
- b. **Utility Cloud update:** Johnny will speak with Chris Kenyon to get an update for the next meeting.

V. New Business:

- a. **Change Committee Meeting date:** Committee Meetings will now take place the 4th Wednesday of each month at WBRA office at 4:30pm. Tara will advertise.
- b. **Hire part time Administrative Assistant:** **Motion** to approve the advertisement of an Administrative Assistant made by Teri Snyder. Second by Ed Feigles. All were in favor. Motion passed.
- c. **2023 Fee Schedule:** Residential rates went up as well as equipment rates. **Motion** to adopt the 2023 Fee schedule including that WBRA constituent municipalities (municipal offices, garages, police departments, parks) are not charged for sewer made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- d. **Credit Card payment fee:** New program for government entities that will allow the credit card and debit card fee charged directly to the customer and not WBRA. There will be an update on this next month.
- e. **Restocking First Aid Cabinets- Tylenol:** The Safety Officer, Doug Brown has asked that WBRA be allowed to purchase common pain relievers such as Tylenol, Ibuprofen, and an anti-acid to the first aid cabinets. Johnny will speak with Chris Kenyon to make sure there is no liability. If no liability than these pain relievers can be purchased and added to the cabinets.
- f. **Montgomery Boro Letter:** Discussed in the 2023 Fee Schedule. The office will not be charged sewer from this point forward.

VI. EOSi – Motion to add EOSi to the agenda made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed. Motion to purchase Micro-C which is a supplemental BOD for the treatment plant in bulk for \$14,000 through COSTAR made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

VII. Director’s Report - None

VIII. Deputy Executive Director

1. Yearly maintenance on lift station is almost complete.
2. Maintenance at the plant is getting caught up.
3. Working on getting a meeting setup with SCI Muncy about the stub WBRA must put in for the SCI Muncy sewer.
4. Working with Chase Kelch on the trunk line in Muncy. Lea Rehm is working on getting grant money to help pay for it.

VIII. Board Reports - None

IX. Committee Reports

1. Medicare and spouses covered by employer will be discussed at a later date.
2. If we charge 20% increase on labor to MBMA they will be over budget per our contract with them.
3. Work from home is permissible during bad weather or if an employee is home sick but is able to work.
4. Service Request forms will be created with Bob Kaiser and the I&I teams
5. Pyrz Water Supple Co. Chlor-A-Vac Series 1422A Vacuum Feed Chemical Induction Unit was presented to the board by Jeff Siverling
6. Yoas GeoMax Dual Slope Laser specifications and information provided to the board for review by Thad Martin for consideration of purchase.
7. LB Water General Jetter with 2 different prices was discussed.

X. Executive Session: None

With no Further public business to conduct, motion made to adjourn the meeting at 7:17pm.

Certified as Approved Meeting Minutes of the WBRA: _____*Therese Snyder*_____