

Meeting Minutes of January 11, 2023



The Public Meeting was called to order by Deb Stine at 6:30 pm.

Roll Call: Todd Pysher (online), Chuck Leonard, Pat Deitrick, Rocky Sanquedolce, Deb Stine, Terri Snyder and Ed Feigles

Absent: Leon Liggitt

Guests: Kurt Hausammann, Jr., Executive Director Johnny Lynch, Jr. WBRA Deputy Executive Director
Tara Ashby - WBRA Administrative Manager Jeff Siverling, WWTP Manager
Bob Kaiser, WBRA Compliance (online) Charlie Hall, Muncy Boro Manager
Doug Brown, Safety Officer

I. Election of Officers: Motion to reappoint each board member to the same position as last year made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

Chairman: Todd Pysher	Vice Chairman: Debbie Stine
Treasurer: Ed Feigles	Assistant Treasurer: Leon Liggitt
Secretary: Teri Snyder	Assistant Secretary: Pat Deitrick

II. Public Comment: None

III. Safety Report: Doug Brown presented the first quarter Safety Report.

IV. Approval of Minutes: Motion to accept meeting minutes of December 14, 2022, made by Teri Snyder. Second by Rocky Sanguedolce. Motion passed 6-0-1. Pat Deitrick abstained.

III. Approval of Bills /Treasurer’s Report: Motion to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

IV. Old Business: None

V. New Business:

- a. Meeting Times: Motion** to approve Committee Meetings and regular Board Meetings for 2023 made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.
 - 1. Committee Meetings: 1st Wednesday each month at 4:30pm**
 - 2. Regular Board Meetings: 2nd Wednesday each month at 6:30pm**
- b. Statement of Financial Interest:** Board members were provided with Statement of Financial Interest to be filled out and returned to Tara Ashby at their earliest convenience.
- c. Eliminate part time water hours:** Due to MBMA budgetary issues the part time water operator positions will be eliminated as of February 1, 2023. This will affect Ron Alexander and Gary Saam. **Motion** to approve cutting part time water operator hours made by Teri Snyder. Second by Ed Feigles. All were in favor. Motion passed.
- d. Heating system – repairs needed:** Heating system has broken down again. Estimates to fix the system including possible mini splits will be brought to the Committee meeting on February 1, 2023.
- e. Retainer Agreement with WBRA and Kelch Engineering: Motion** to approve Kelch Engineering agreement made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.
- f. Bid Policy 2023-01: Motion** to approve 2023-01 Bid Policy made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

VI. Director’s Report

- 1. Propose two changes to health insurance - 1. Spouses covered by their employer. 2. Age 65 WBRA provide Supplemental Medicare insurance for employee only – Discuss during February Committee meeting.
- 2. Gary Saam retiring

3. Ron Alexander reducing 4 hours water, will work 16 hours sewer.

VI. Deputy Executive Director

1. Prepping for 2023 dig season
2. Pulling pumps at lift stations to change oil and get annual maintenance done on them.
3. Catching up maintenance at the treatment plant.

VIII. Board Reports - None

IX. Committee Reports – None

X. Executive Session: None

With no Further public business to conduct, motion made to adjourn the meeting at 7:05 pm.

Certified as Approved Meeting Minutes of the WBRA: Therese Snyder