

Meeting Minutes of December 14, 2022



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Todd Pysher (online), Chuck Leonard, Leon Liggitt, Rocky Sanquedolce (online), Deb Stine, Terri Snyder and Ed Feigles

Absent: Pat Deitrick

Guests: Kurt Hausammann, Jr., Executive Director Johnny Lynch, Jr. WBRA Deputy Executive Director
Tara Ashby - WBRA Administrative Manager Jeff Siverling, WWTP Manager
Bob Kaiser, WBRA Compliance (online) Brittnee Vann, Project Manager (online)
Charlie Hall, Muncy Boro Manager

- I. Public Comment:** Charlie Hall, Muncy Boro Manager thanked WBRA for helping contribute to Penn Strategies.
- II. Approval of Minutes:** **Motion** to accept meeting minutes of November 9, 2022, made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- III. Approval of Bills /Treasurer’s Report:** **Motion** to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
- IV. Old Business:** None
- V. New Business:**
 - a. Adopt final Operating Budget:** **Motion** to adopt Operating Budget made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.
 - b. Date for Board/Staff Lunch:** Lunch with the Board and staff will be held on January 20, 2023 from 12-2pm. Snow date will be January 27th.
 - c. Employees of the Quarter: Line Staff:** Kenneth Berger. **Motion** to approve Jimmy Herr as Senior Staff of the Quarter made by Leon Liggitt. Second by Todd Pysher. All were in favor. Motion passed.
 - d. Employee of the Year: Line Staff:** Kenneth Berger. **Motion** to approve Tara Ashby as Senior Staff of the year made by Todd Pysher. Second by Ed Feigles. All were in favor. Motion passed.
 - e. Firearms Policy:** **Motion** to adopt the Firearms Policy made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed.
 - f. Smart Cover:** Board discussed battery operated smart covers that mount under manholes. This device records/measures inflow and infiltration tracking, manhole intrusion detection, storm, and surface water data fusion. The Board would like to watch a demo of this device prior to discussions of possible purchase in the future.
 - g. Chlorine bid acceptance:** **Motion** to accept Univar Solutions Chlorine bid at \$3,390/ton cylinder beginning January 1, 2023, made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.
 - h. Electric supplier:** **Motion** to approve a locked in 2-year rate with PPL Electric beginning January 2024 at \$0.08650/kWh made by Leon Liggitt. Second by Teri Snyder. All were in favor. Motion passed.
- VI. Director’s Report**
 - 1. Montgomery water line in Spring
 - 2. Small Water and Sewer Grant submitted for SCI Muncy
 - 3. Need to reduce water budget – over contract
- VII. Deputy Executive Director**
 - 1. Carpenter Street – Complete
 - 2. Quarry Rd – Complete
 - 3. Brook Street – Complete

4. Grinder pumps on Rt 54 are complete
5. Dig crew is doing small jobs like water meter pits for Muncy water and cleaning lift stations plus catching up on some maintenance that need done.

VIII. Board Reports - None

IX. Committee Reports - None

X. Executive Session: Personnel matters. Meeting will not reconvene.

With no Further public business to conduct, motion made to adjourn the meeting at 7:15 pm.

Certified as Approved Meeting Minutes of the WBRA: *Therese Snyder*