

# Meeting Minutes of November 9, 2022



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

**Roll Call:** Present: Todd Pysher, Pat Deitrick, Chuck Leonard, Leon Liggitt, Rocky Sanquedolce, Deb Stine, Terri Snyder and Ed Feigles

**Absent:** None

**Guests:** Kurt Hausammann, Jr., Executive Director      Johnny Lynch, Jr. WBRA Deputy Executive Director  
Tara Ashby - WBRA Administrative Manager      Jeff Siverling, WWTP Manager  
Bob Kaiser, WBRA Compliance (online)      John Karichner, Financial Officer  
Brittnee Vann, Project Manager (online)      Charlie Hall, Muncy Boro Manager

**I. Public Comment: Charlie Hall, Muncy Boro Manage informed the board that Muncy Boro is hiring Penn Strategies to assist in receiving grants.** November 30, 2022, Muncy Boro and Penn Strategies will meet for a grant strategy session regarding grants for infrastructure, economic development, political engagements, etc. Muncy Bank is sharing in the cost at \$15,000.

**Motion** to add Penn Strategies discussions and selling the small excavator to the Agenda under New Business made by Teri Snyder. Second by Leon Liggitt. All were in favor. Motion passed.

**II. Approval of Minutes: Motion** to accept meeting minutes of October 12, 2022, made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.

**III. Approval of Bills /Treasurer’s Report: Motion** to accept Bills/Treasurer’s Report made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.

**V. Old Business:** None

**VI. New Business:**

**a. Approve Muncy Creek Township Sewer Authority Letter of Interest: Motion** to approve Muncy Creek Township Sewer Authority Letter of Interest made by Chuck Leonard. Second by Leon Liggitt. All were in favor. Motion passed.

**b. Approve staff to negotiate Muncy trunk line easements: Motion** to authorize staff to negotiate costs for above ground improvements and costs for damage for tree removal by Chuck Leonard. Second by Leon Liggitt. All were in favor. Motion passed.

**c. Increase labor, equipment, materials 20%: Motion** to increase labor, equipment, and materials 20% in January 2023 made by Chuck Leonard. Second by Pat Deitrick. All were in favor. Motion passed.

**d. Mole Bids:** One bid received from Pow-r Mole Sales, Inc. in the amount of \$82,225.22. **Motion** to accept bid from Pow-r Mole Sales in the amount of \$82,225.22 made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

**e. Buy back policy – remove \$600 limit: Motion** to remove the \$600 unscheduled PTO buy back limit made by Pat Deitrick. Second by Leon Liggitt. All were in favor. Motion passed.

**f. Commonwealth Financing Authority Grant Resolution: Motion** to approve the Commonwealth Financing Authority Grant Resolution made by Pat Deitrick. Second by Chuck Leonard. All were in favor. Motion passed.

**g. Agreement Regarding Grinder Pumps:**

**h. WBRA Owned Grinder Pump/Lateral Agreement Policy: Motion** to approve Agreement Regarding Grinder Pumps and WBRA Owned Grinder Pump/Lateral Agreement Policy made by Pat Deitrick. Second by Leon Liggitt. All were in favor. Motion passed.

**i. WBRA to sell small excavator: Motion** to sell the small excavator made by Pat Deitrick. Second by Teri Snyder. All were in favor. Motion passed.

**j. Penn Strategies with Muncy Borough: Motion** to pay 1 quarter of the \$15,000 for cost sharing with Muncy Boro and Muncy Bank to work with Penn Strategies made by Leon Liggitt. Second by Teri Snyder. All were in favor. Motion passed.

**VII. Director's Report**

1. Montgomery water line in Spring
2. Blind Road/McNett letters went out
3. Rate increase letters went out. Only received 1 complaint
4. Hold Admin Assistant position open until January – Fill part time then
5. No one taking voluntary layoffs

**VIII. Deputy Executive Director**

1. Carpenter Street – waiting on paving
2. Quarry Rd – waiting on paving
3. Brook Street water – waiting on paving
4. Grinder pumps on Rt 54 are complete
5. Montgomery water line on Old Road is on hold and may have to wait until next year.

With no Further public business to conduct, motion made to adjourn the meeting at 7:30 pm.

Certified as Approved Meeting Minutes of the WBRA: \_\_\_\_\_ *Therese Snyder* \_\_\_\_\_