

# Meeting Minutes of June 8, 2022



The Public Meeting was called to order by Deb Stine at 6:30 pm.

**Roll Call:** Present: Todd Pysner, Deb Stine, Teri Snyder, Pat Deitrick, Chuck Leonard, Leon Liggitt, Rocky Sanquedolce and Ed Feigles

**Absent:** None

**Guests:** Kurt Hausammann, Jr., Executive Director      Johnny Lynch, Jr. WBRA Deputy Executive Director  
Tara Ashby - WBRA Administrative Manager      Jeff Siverling, WWTP Manager  
Bob Kaiser, WBRA Compliance (online)      John Karichner, Financial Officer  
Charlie Hall, Muncy Boro Manager

**I. Public Comment:** Charlie Hall, Muncy Boro Manager, wanted to thank WBRA crews for their quick response to a broken pipe. It is greatly appreciated by the boro.

**II. Approval of Minutes:** **Motion** to accept meeting minutes of May 11, 2022, made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

**III. Approval of Bills /Treasurer’s Report:** **Motion** to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Leon Liggitt. Motion passed.

**IV. Old Business: None**

**V. New Business:**

a. Safety/IT Officer – Pay grade 3,4: Current Safety Officer, Robert Smith will be leaving his position in November. WBRA will look to replace him with a combined title of Safety/IT Officer. **Motion** to approve job description and advertise the new position a month prior to Robert Smith’s departure made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

b. Dress Policy: Update the dress code policy to include no nomenclature attire and allowing crews to wear cargo shorts during summer months due to the extreme temperatures. **Motion** to update dress code per committee meeting to made by Pat Deitrick. Second by Teri Snyder. All were in favor. Motion passed.

c. Pump: Best Line provided quotes for 4” and 6” pumps. 4” pipe \$45,102.06. 6” pump \$46,304.19. **Motion** to purchase 6” pump from Best Line for \$46,304.19 made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed.

**VI. Director’s Report**

1. Northwoods Motel Will Serve Letter – Maisuria has acknowledged that he owes WBRA past due balance. Need to hear from Twp that plan is complete.

3. Slonaker update: Deposition took place on 6/6/22 and lasted approximately 3 hours. Mediation is scheduled for 6/23/22. Update at next meeting.

**IX. Deputy Executive Director**

1. Carpenter St. water main is complete.
2. Quarry Rd. water main is complete.
3. Quarry Rd. sewer main is ¾ done with 4 laterals installed.
4. Brooke St. water and sewer will start by the second week of July.
5. Once Brooke St. is done WBRA will start grinder pumps on Rt 54. Should be completed by end of October.
6. Muncy Exchange Rd. boring to move a water line on Exchange Rd for PennDOT – Complete.
7. Rt 54 grinder pumps will start to be installed by the second week of September.
8. Bore Demo at the corner of Brick Church Road and Middle Rd in Clinton Twp will start June 14 around 8am.

**X: Board Reports:** N/A

**XI: Committee Reports:**

1. Portable Pump-Committee directed staff to explore municipal lease options for a 6” pump.
2. Forklift - \$31,175.43 – Costars-Or Loader and trade backhoe – It was decided to lease equipment that is needed this construction season. Leased equipment used for water work is paid for by MBMA.
3. Safety/IT Officer – 3,4 pay grade-Do not refill WWTP Operator – Committee approved the position change to be put on agenda. Position will be filled approximately one month before Rob Smith leaves, providing overlap.
4. No Nomenclature Attire – WBRA attire during work hours – Committee approved revised dress policy being placed on agenda
5. Cargo shorts in summer for crews – included in dress policy.
6. Committee viewed a short video of slip line demo.

With no Further public business to conduct, motion made to adjourn the meeting at 7:01 pm.

Certified as Approved Meeting Minutes of the WBRA: Terese Snyder