

Meeting Minutes of July 13, 2022



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Present: Todd Pysher, Deb Stine, Teri Snyder, Pat Deitrick, Chuck Leonard, Leon Liggitt, Rocky Sanquedolce and Ed Feigles

Absent: None

Guests: Kurt Hausammann, Jr., Executive Director Johnny Lynch, Jr. WBRA Deputy Executive Director
Tara Ashby - WBRA Administrative Manager Jeff Siverling, WWTP Manager
Bob Kaiser, WBRA Compliance (online) John Karichner, Financial Officer
Robert Smith, WBRA Safety Officer Brittnee Vann, Project Manager (online)

I. Public Comment: None

II. Safety Report: Robert Smith presented his quarterly safety report to the Board. 0 injuries, 1 incident resulting in property damage and 2 near misses reported.

III. Approval of Minutes: Motion to accept meeting minutes of July 13, 2022, made by Pat Deitrick. Second by Chuck Leonard. All were in favor. Motion passed.

IV. Approval of Bills /Treasurer's Report: Motion to accept Bills/Treasurer's Report made by Leon Liggitt. Second by Chuck Leonard. Motion passed 7-0-1 (Pat Deitrick abstained on Applied Industrial bills).

V. Old Business: None

VI. New Business:

- a. Budget discussions: Board reviewed the 5 Year Capital Budget summary. It is still a work in progress and not ready for adoption yet. There will be a meeting to discuss an increase in the operating budget on August 17, 2022.
- b. Grundy Insurance is the new commercial insurance adjuster. They specialize in sewer and water authorities. **Motion** to approve Grundy Insurance as WBRA by Chuck Leonard. Second by Deb Stine. All were in favor. Motion passed.
- c. Employee of the Quarter for Line Staff is Jake Moore
Motion to appoint both Mike McHenry and Frank Smith as Senior Staff of the Quarter made by Pat Deitrick. Second by Teri Snyder. All were in favor. Motion passed.

VII. Director's Report

1. Slonaker case resolved.
2. Started year with \$500,000 deficit
3. Muncy sewer truck line needs replaced - \$730,000 if we do the work
4. Need to provide line under Rt 405 in 2023 for SCI Muncy
5. Recommend raising rates 10% across the board – equipment, personnel, monthly sewer rate – all of our costs have gone through the roof.

VIII. Deputy Executive Director

1. Carpenter Street water main is complete
2. Quarry Road water main is complete
3. Quarry Road sewer main is complete and laterals are complete
4. Brook Street water and sewer still waiting for go ahead to start
5. We will start putting grinder pumps on Rt 54 to Brook Street and then finish when Brook Street is done.

IX: Board Reports: N/A

X: Committee Reports:

1. Committee meeting moved from 8/3/22 to 8/17/22.

XI: Executive Session – Personnel and legal. – will not reconvene.

With no Further public business to conduct, motion made to adjourn the meeting at 7:25 pm.

Certified as Approved Meeting Minutes of the WBRA: *Theresa Snyder*