

Meeting Minutes of May 11, 2022



The Public Meeting was called to order by Deb Stine at 6:30 pm.

Roll Call: Present: Deb Stine, Teri Snyder (online), Pat Deitrick, Chuck Leonard, Leon Liggitt, Rocky Sanquedolce and Ed Feigles

Absent: Todd Pysner

Guests: Kurt Hausammann, Jr., Executive Director Johnny Lynch, Jr. WBRA Deputy Executive Director
Tara Ashby - WBRA Administrative Manager Jeff Siverling, WWTP Manager
Bob Kaiser, WBRA Compliance (online) John Karichner, Financial Officer
Solicitor for WBRA, Stephen Hartley, Esq.

I. Public Comment: Charlie Hall, Muncy Boro Manager, asked Tara Ashby, WBRA Admin. to pass along to the Board that he wanted to thank WBRA crew for the work that had been done on Market Street and Water Street with the storm sewer box.

II. Approval of Minutes: **Motion** to accept meeting minutes of April 13, 2022, made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

III. Approval of Bills /Treasurer’s Report: **Motion** to accept Bills/Treasurer’s Report made by Ed Feigles. Second by Chuck Leonard. Motion passed 7-0-1 (Pat Deitrick abstained from the Applied bill).

IV. Old Business: None

V. New Business:

- a. Grinder Pump Agreement
- b. Grinder Pump Policy
- c. Connection Policy
- d. Tapping Fee Policy
- e. Staff Level Employee of the Quarter: Kaelyn Koser was voted Employee of the Quarter.
- f. Senior Level Employee of the Quarter: **Motion** to approve Erik Bell as Senior Level Employee of the Quarter made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.
- g. Janney Corporate/Non-Corporate Resolution: **Motion** to approve Resolution by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.
- h. Add Pay Grade 2 to Laborer for CDL: **Motion** to approve new Pay Grade 2 to include laborers with CDL made by Leon Liggitt. Second by Pat Deitrick. All were in favor. Motion passed.

VI. Director’s Report

- 1. Northwoods Motel Will Serve Letter – Issue to twp after past due account settled and complete land development plan submitted to twp.
- 2. Sent cost information to Chris for Allen Pond repair – seek reimbursement from LDG
- 3. Slonaker update: deposition scheduled for June 2022.

IX. Deputy Executive Director

- 1. Carpenter Street water main is complete.
- 2. Quarry Rd. water main is complete.
- 3. Quarry Rd. sewer main will be started May 11th.
- 4. Quarry Rd sewer should be completed by the end of June
- 5. Brooke St water and sewer will be started by the end of the second week of July

6. Brooke Street is completed and will start grinder pumps on Rt 54 . Everything should be completed by end of October.
7. Muncy Exchange Rd. boring to move a water line on Exchange Rd for PennDOT is complete.
8. Rt 54 grinder pumps will start to be installed by the second week of September.
9. Guyer Brothers will do the slip line in Montgomery on Park Street on May 17th.

X: Board Reports: N/A

XI: Committee Reports: N/A

With no Further public business to conduct, motion made to adjourn the meeting at 7:00 pm.

Certified as Approved Meeting Minutes of the WBRA: ____*Theresa Snyder*_____