

Meeting Minutes of April 14, 2022



The Public Meeting was called to order by Deb Stine at 6:30 pm.

Roll Call: Present: Deb Stine, Teri Snyder, Pat Deitrick, Chuck Leonard, Leon Liggitt and Ed Feigles

Online: Rocky Sanguedolce and Todd Pysher

Absent: None

Guests: Kurt Hausammann, Jr., Executive Director Johnny Lynch, Jr. WBRA Deputy Executive Director
Tara Ashby - WBRA Administrative Manager Jeff Siverling, WWTP Manager
Bob Kaiser, WBRA Compliance (online) Robby Smith, Safety Officer, WBRA
Charlie Hall, Muncy Boro Manager John Karichner, Financial Officer

I. Public Comment:

II. Approval of Minutes: **Motion** to accept meeting minutes of March 9, 2022, made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.

III. Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

IV. Safety Report: Robby Smith, WBRA Safety Officer provided Board with quarterly safety report.

V. Old Business:

None.

VI. New Business:

a. CDBG Policy: **Motion** to approve WBRA Policy for CDBG Funded Montgomery Borough Service Area Sewer Lateral Program made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.

b. Employment Updates: **Motion** to approve the following employee updates: Zach Shadle transfer to Equipment Operator, James Reinmann, I&I Foreman, Donald Wagner, I&I Technician, Alex Wardigo transfer to Dig Crew and approve promotion of Trevor Miller to CCTV Operator made by Leon Liggitt. Second by Pat Dietrick. All were in favor. Motion passed.

c. Updated Organizational Chart: Provided to Board

d. Resolution 2022-02 Fee Schedule: **Motion** to approve Resolution 2022-02 Fee Schedule which includes 2 part time employees equals 1 full time employee for EDU calculations made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.

VII. Discussion Items:

a. SCI Muncy: WBRA had meeting with SCI representatives Monday, April 11, 2022, at WBRA offices. SCI provided preliminary plans for replacing all sewer lines and laterals. Plans included a new meter station near Rt. 405 Highway which will then gravity flow to WBRA facility. WBRA engineer will review plans and update the Board soon.

b. Lateral replacements for 100 N. Market Street and 319 W. Penn Street: Deputy Executive Director, Johnny Lynch addressed the Board regarding 100 N. Market Street and 319 W. Penn St regarding new sewer lines. Board advised that these are new construction therefore customers will be responsible for tapping fees and installing stubs.

VIII. Director Report:

- Slonaker deposition postponed, mediation rescheduled for June 23, 2022.
- Orientation for new supervisors and council persons – went well, good interaction and lots of good questions.
- LSA Grant application for Rt 54 sewer line extension submitted
- Shadle-decided to stay but moving to dig crew

•35 cases being processed for magistrate – will file liens for repeat offenders.

IX. Deputy Executive Director

1. Carpenter Street water main is done. 2nd dig crew is installing service lines and meter pits.
2. Quarry Rd. water main is halfway done.
3. Quarry Rd. sewer main will be started by end of the month.
4. Quarry Rd water and sewer should be completed by the middle of June
5. Brooke St water and sewer will be started by the end of the second week of July
6. Once Brooke St is completed, we will start grinder pumps on RT 54. Everything should be completed by the end of October.
7. We have a couple of little jobs like storm sewers for Muncy and dig holes for boring to move a water line on Exchange Rd for Penn Dot.

X: Board Reports: N/A

XI: Committee Reports: N/A

With no Further public business to conduct, motion made to adjourn the meeting at 7:14 pm.

Certified as Approved Meeting Minutes of the WBRA: Teri Snyder