

# Meeting Minutes of February 9, 2022



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

**Roll Call:** Todd Pysher, Ed Feigles, Teri Snyder, Deb Stine Leon Liggitt, Rocky Sanguedolce and Chuck Leonard

**Absent:** Pat Dietrick

**Guests:** Kurt Hausammann, Jr., Executive Director, Johnny Lynch, Jr. - WBRA Deputy Executive Director, Tara Ashby - WBRA Administrative Manager, WBRA Compliance Coordinator, Brittnee Vann, WBRA Project Manager, Chris Kenyon, Esq. (online), Jeff Siverling, WWTP Manager, Bob Kaiser, WBRA Compliance (online)

**I. Public Comment:** None

**II. Approval of Minutes:** **Motion** to accept meeting minutes of January 12, 2022, made by Ed Feigles. Second by Chuck Leonard. All were in favor. **Motion** passed.

**III. Approval of Bills /Treasurer's Report:** **Motion** to accept Bills/Treasurer's Report made by Leon Liggitt. Second by Teri Snyder. All were in favor. **Motion** passed.

**IV. Old Business:**

a. Northwoods Motel – Rt 15: Tabled for Executive Session

b. Sheriff Sales: 9 letters have gone out informing customers that their properties are in jeopardy of upcoming sheriff sales. Letters went out certified mail and regular mail. A deadline of May 16, 2022 has been given to make payments in full to be removed from sheriff sale list. As of deadline any accounts that have not been paid up will be turned over to the solicitor to commence with sheriff sale proceedings.

**V. New Business:** None

**VI. Discussion Items:**

a. **Brady:** Executive Director prepared and sent a letter to Brady Township proposing an intergovernmental agreement between Brady Township and WBRA. This agreement will provide management of all sewer systems in the Township as well as the sewer billing. The board will be updated once a response is received.

b. **Muncy Creek:** Solicitor is preparing agreement. Will update Board at the next meeting.

**VI. Director Report:**

Slonaker: Worker's comp case was settled for \$7,500.

Work Sessions: There will now be a monthly work session instead of individual committee meetings. The work session will be held on the 1<sup>st</sup> Wednesday of each month at 4:30 at WBRA office. Tara will place an ad in the paper confirming the monthly work sessions and canceling the last Tuesday of the month board meetings.

New black and white logo: The Board approved the new black and white WBRA logo to help keep color copying costs down.

**VII. Deputy Executive Director**

2022 Sewer and Water Projects:

1. Carpenter Street: Water main, service lines and meter pits
2. Quarry Rd: Water main, service lines, meter pits plus sewer main and laterals
3. Brook St: Water main and service lines plus sewer main and laterals
4. Muncy Exchange Rd: Digging pit for boring to move water main from where PennDot is replacing guard rails.
5. Rt 54 Sewer main: waiting for grant money.

**VIII. Committee Reports:** Planning committee

**IX: Board Reports:** N/A

**X. Executive Session:** Northwood Motel. Meeting not to reconvene after session.

With no Further public business to conduct, motion made to adjourn the meeting at 7:25 pm.

Certified as Approved Meeting Minutes of the WBRA:   *Teresa Snyder*  \_\_\_\_\_