

Meeting Minutes of October 13, 2021



The Public Meeting was called to order by Todd Pyscher at 6:30 pm.

Roll Call: Todd Pyscher, Ed Feigles, Rocky Sanguedolce, Pat Deitrick, Teri Snyder, Deb Stine Leon Liggitt (via online) and Chuck Leonard

Absent: None

Guests: Kurt Hausammann, Jr., Executive Director, Johnny Lynch, Jr. - WBRA Deputy Executive Director, Tara Rall - WBRA Administrative Manager, John Karichner, Finance, Bob Kaiser, WBRA Compliance Coordinator (online), Brittnee Vann, WBRA Project Manager, Chris Kenyon, Esq.,

Public Comment: None

I. Approval of Minutes: **Motion** to accept meeting minutes of September 8, 2021, made by Pat Deitrick. Second by Ed Feigles. All were in favor. **Motion** passed.

II. Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Pat Deitrick. Second by Ed Feigles. All were in favor. **Motion** passed.

III. Old Business:

a. Route 15 Motel – Sheriff Sale: No update.

IV. New Business:

a. Approve Ehrlich Agreement – Pest Control: **Motion** to approve Ehrlich Pest Control Services for \$52 per month for interior and \$112 three times a year outside spraying made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.

b. Approve Capital Budget: Previously approved by Finance Committee. **Motion** to approve Capital Budget made by Pat Deitrick. Second by Chuck Leonard. All were in favor. Motion passed.

c. Approve Preliminary Operating 2022 Budget: **Motion** to approve preliminary operating budget made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.

d. Approve 2% COLA for 2022: **Motion** to approve 2% COLA for WBRA employees made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.

e. Increase server storage capacity - \$1,431.98: **Motion** to approve increasing server storage capacity for \$1,431.98 which will provide 50% more capacity made by Pat Deitrick. Second by Deb Stine. All were in favor. Motion passed.

f. Approve Equipment Rate effective 9/1/2021: **Motion** to approve equipment rate effective 9/1/2021 made by Teri Snyder. Second by Pat Deitrick. All were in favor. Motion passed.

g. Approve Costing Rates effective 9/1/2021: WBRA will begin adding 5% to all equipment rates beginning 9/1/2021. **Motion** to approve costing rate increase of 5% made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

h. Accept Audit Report: **Motion** to approve audit report made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

i. Accept Executive Director 2022 pay increase by 5%: **Motion** to approve Executive Director pay increase by 5% in 2022 made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.

V. Director Report:

- Solicitor to process properties with WBRA liens for sheriff sale
- Welteroth cases at District Justice
- Costing rate for staff

- Allen Pond: monitoring level of pond weekly and taking photos.
- Camera Rover – needs repairs
- EEOC determination for former employee

VI: Deputy Executive Director Report: All projects scheduled for 2021 are completed as of tonight, including Quarry Road water and sewer, W. Blind Rd., Allen Pond, Market Street old water is capped, Sherman St. old asbestos water line is capped and abandon and PennDOT project on E. Water St completed with clean up next week.

VIII: Committee Reports:

Equipment Committee and Finance Committee reports attached to packet for board review.

With no Further public business to conduct, motion made by Leon Liggitt to adjourn the meeting at 7:10 pm.

Certified as Approved Meeting Minutes of the WBRA: Rubbi Stine