

# Meeting Minutes of July 14, 2021



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

**Roll Call:** Todd Pysher, Teri Snyder, Rocky Sanguedolce, Pat Deitrick, Ed Feigles and Leon Liggitt.

**Absent:** Debra Stine and Chuck Leonard

**Guests:** Kurt Hausammann, Jr., Executive Director, Johnny Lynch, Jr. - WBRA Deputy Executive Director, Jeff Siverling - WWTP Manager, Tara Rall - WBRA Administrative Manager, John Karichner, WBRA Bookkeeper, Chris Kenyon, WBRA Solicitor, Charlie Hall, Muncy Boro Manager, Chase Kelch, Kelch Engineering, Robby Smith, WBRA Safety Officer, Bob Kaiser (via telephone), WBRA Compliance Coordinator, Brittnee Vann, WBRA Project Manager, John Mihalick, 10 Quarry Rd.

**Public Comment:** John Mihalick of 10 Quarry Rd addressed the board regarding property issues he feels needs to be corrected by the Authority. The board assured Mr. Mihalick that the portion of his property that was disturbed by WBRA during lateral work will be corrected as soon as the project is completed and/or as weather permits.

**I. Approval of Minutes: Motion** to accept meeting minutes of June 9, 2021, made by Rocky Sanguedolce. Second by Leon Liggitt. Pat Deitrick abstained due to absence at previous meeting. Motion passed 5-0-1.

**II. Approval of Bills /Treasurer's Report: Motion** to accept Bills/Treasurer's Report made by Leon Liggitt. Second by Ed Feigles. Pat Deitrick abstained from the Applied Industrial invoice. All were in favor. Motion passed.

**III. Safety Briefing:** Robby Smith, WBRA Safety Officer, provided the board with his quarterly safety report.

## **IV. Old Business**

a. Allen Pond update: Pond is still leaking. WBRA will install 2 clay plugs, one towards Route 15 and the other by the manhole at Sunoco.

## **V. New Business (30 minutes) (K.H.)**

a. Award Fuel Bid: Superior: Motion to approve Superior fuel bid at \$.55 above cost made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed. WBRA will be receiving 2 new 500 gallon above ground tanks.

b. Title Changes: Executive Director informed board that the role of Bookkeeper, currently held by John Karichner has been changed to Financial Officer and Assistant Bookkeeper held by Deb Bennett has changed to Bookkeeper

c. Personnel Committee Recommended changes: Motion to approve Personnel Committee recommendations promoting Frank Smith to Foreman and Brittnee Vann to Supervisor for GIS & I&I, adopting the new Organizational Chart and Project Manager job description made by Pat Deitrick. Second by Ed Feigles. All were in favor. Motion passed.

d. Amended Payment plan policy: Motion to approve amended Payment Plan Policy reflecting removal of the \$5,000 before Sheriff Sales can take place and that water will be shut off and remain off until the lien is paid made by Rocky Sanguedolce. Second by Teri Snyder. All were in favor. Motion passed.

## **VI. Discussion Items (15 minutes – K.H.)**

a. Muncy Creek Sewer Line – east of Muncy Creek: This will be turned over to the Planning Committee for explanation and evaluation and then onto the Finance Committee for review.

b. Saeger Station Rd Sewer: Road needs a low pressure main with grinder pumps.

c. Real IT Care – security equipment \$1,220.00: Motion to approve security equipment through Real IT Care including 3 cameras at roughly \$1,500 made by Pat Deitrick. Second by Leon Liggitt. All were in favor. Motion passed.

d. Clinton Township Volunteer Fire Company donation request: Request for donation denied.

## **VII. Director Report:**

- Still waiting on bullet resistant glass. It is on backorder.
- Verizon phones are assigned and working well

- Mandatory Hepatitis A&B shots were provided to all WBRA employees on Thursday, July 15<sup>th</sup>. Tetanus shots were not mandatory but provided as well.
- New HVAC system equipment has been ordered
- Grant money needed in order for WBRA to take over the system.

VIII. Deputy Director Report:

- Quarry Rd Water main and meter pits are complete
- Quarry Rd. sewer main and lateral complete
- W. Blind Rd sewer main is in progress
- S. Market St. abandon old water main between High and Penn Street
- Sherman St. abandon old water main between High and Penn Street
- Penn DOT project on E. Water St. starts September 13, 2001.

IX: Committee Reports: None

X. Executive Session: To take place at conclusion of meeting. Will not reconvene. Discussions involve legal matters.

With no Further public business to conduct, motion made by Leon Liggitt to adjourn the meeting at 7:45 pm.

Certified as Approved Meeting Minutes of the WBRA: \_\_\_\_\_ *Debra Stine* \_\_\_\_\_