

# Meeting Minutes of June 9, 2021



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

**Roll Call:** Todd Pysher, Teri Snyder, Chuck Leonard (via Go To Meetings), Rocky Sanguedolce, Debbie Stine, Ed Feigles and Leon Liggitt.

**Absent:** Pat Deitrick

**Guests:** Kurt Hausammann, Jr., Executive Director, Johnny Lynch, Jr. - WBRA Deputy Executive Director, Jeff Siverling - WWTP Manager, Tara Rall - WBRA Administrative Manager, John Karichner – WBRA Bookkeeper, Chris Kenyon, WBRA Solicitor, Stephen Michael, former employee of WBRA, Charlie Hall, Muncy Boro Manager

**Public Comment:** N/A

**Retirement: Steve Michael** - The Board presented Steve Michael with a clock as gift for his retirement.

**I. Approval of Minutes: Motion** to accept meeting minutes of May 12, 2021, made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

**II. Approval of Bills /Treasurer’s Report: Motion** to accept Bills/Treasurer’s Report made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

## **III. Old Business**

A. Rt 15 – Northwoods Motel – Sheriff sale will likely be held in November 2021.

## **IV. New Business (30 minutes) (K.H.)**

A. Switch cell phones to Verizon from AT&T: Work phones will be switched from AT&T to Verizon next week. AT&T accounts will still remain with the pump stations.

B. Cell Phone Policy: **Motion** to approve Cell Phone Policy 2021-007 as amended to include Compliance Inspector and Project Manager made by Teri Snyder. Second by Deb Stine. All were in favor. Motion passed.

C. Employees of the Quarter: Ashley Lynch (Line staff), and Jeffrey Siverling (Management), were voted as Employees of the Quarter. Each will receive a \$50 Visa card.

D. Residential EDU Reduction Policy Amendment: **Motion** to approve staff to have the authority to inspect request for reduction of EDUs to either homes or businesses made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.

E. Oppose Senate Bill 597: Board requested Kurt to prepare letter to State Senator, Eugene Yaw, stating that WBRA is opposing Senate Bill 597 regarding additional regulations on water authorities.

F. Hire Water Tech – MBMA Approved: **Motion** to hire Doug Brown to fill in Ron Alexander’s reduced hours at \$16.50 per hour with wages to be paid through MBMA made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed.

G. Hire Aidan Ashby – Lawn maintenance: **Motion** to hire Aidan Ashby as seasonal employee to handle all WBRA property lawn maintenance, with no benefits at \$12 per hour made by Ed Feigles. Second by Deb Stine. All were in favor. Motion passed.

H. Guyer Brothers Pay App. No. 3: **Motion** to approve Guyer Brothers Pay App No. 3 for \$1,500 made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

## **V. Director Report (K.H.)**

- Emergency purchase of Laser level at \$4,200.
- Advertise for fuel bids.

## **VI. Deputy Executive Director Report (J.L.)**

- Quarry Rd: Water main is done. Water service lines are being installed with meter pits. 16 are done. 10 more to complete.

- Quarry Rd. sewer main is done. Installing laterals to houses.
- West Blind will start June 15th.
- Allen Pond scheduled for July 6-8th. Approx. Cost to fix leak is between \$35,000 - \$40,000.
- Carpenter Street water main scheduled for August 2nd.
- E. Water Street scheduled for September 13<sup>th</sup>.
- Working with Chase Kelch on a bid to tie Brady Township to WBRA. County has 20 million in grants currently.
- Montgomery Legion lines from the bathroom is plugged up. Can WBRA donate time to fix issue?

**VII. Committee Reports:**

- Planning Committee notes attached.
- Personnel Committee notes attached.

**VIII. Executive Session – legal matter.** Board will not reconvene.

With no Further public business to conduct, motion made by Leon Liggitt to adjourn the meeting at 7:20 pm.

Certified as Approved Meeting Minutes of the WBRA: Pat Deitrick