

Meeting Minutes of May 12, 2021



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Board Members present via GoToMeeting: Todd Pysher, Pat Deitrick, Chuck Leonard, Rocky Sanguedolce, Debbie Stine, Ed Feigles and Leon Liggitt.

Absent: Teri Snyder

Guests: Brittnee Vann - WBRA Project Manager, Rob Smith - WBRA Safety Officer, Kurt Hausammann, Jr., Executive Director, Johnny Lynch, Jr. - WBRA Deputy Executive Director, Jeff Siverling - WWTP Manager, Tara Rall - WBRA Administrative Manager, John Karichner – WBRA Bookkeeper

Public Comment: N/A

Retirement: Steve Michael - The Board will present Steve Michael with a clock at next month's meeting as his retirement gift.

I. Approval of Minutes: **Motion** to accept meeting minutes of April 14, 2021 made by Leon Liggitt. Second by Ed Feigles. All were in favor. Motion passed.

II. Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Deb Stine. Second by Leon Liggitt. All were in favor. **Motion** passed.

III. Old Business

A. Allen Pond update: Executive Director, Kurt Hausammann, Jr. requested this be discussed in Executive Session as it pertains to legal matters.

IV. New Business (30 minutes) (K.H.)

A. Stop COVID pay June 1, 2021: COVID pay will end on June 1, 2021. Any employee who may get COVID or must quarantine due to exposure after June 1, 2021 will have to use his/her pulled leave or short-term disability. COVID pay can be used for time off to get vaccine or for the day after if he/she is sick from the vaccine.

B. Keep available to work from home on limited basis: Executive Director recommends that staff remain permitted to work from home on as needed basis.

C. Follow CDC guidelines on facemasks: Staff will continue to follow any CDC guidelines regarding facemasks while at the office or inside WBRA buildings and/or job sites when near others.

D. Return to in-person Board meetings June 9, 2021: Board meetings will resume in person at WBRA offices beginning with the June 9, 2021 meeting. Committee meetings will still be held via zoom sessions. Board members can opt to also attend meetings via zoom.

E. Approve Connection Policy for non-project area: **Motion** to adopt Connection Policy for non-project areas made by Leon Liggitt. Second by Deb Stine. All were in favor. Motion passed.

F. Approve Kriger contract for fence gate -\$1,360.00: **Motion** to approve purchase 6" double swing gate into existing fence line on the eastern side of the WBRA property in the amount of \$1,360.00 from Kriger Fence Co. made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.

G. Planning committee meetings moving to 1st Wednesday of each month at 4:30pm.

H. New hires: Operator, Ken Berger, Laborer, Trevor Miller and WWTP Technician, Ben June.

I. Grass cutting: Motion to advertise seasonal part-time lawn maintenance position for 26 weeks at \$12 per hour to maintain all WBRA properties made by Rocky Sanguedolce. Second by Chuck Leonard. All were in favor. Motion passed.

J. Blind Rod Project: This project will be moved to the 2022 project list due to time restraints with this year's projects.

K. Berkshire Systems Group, Project Details - \$1,088.00: Motion to approve replacing display board panel for alarm system in the amount of \$1,088.00 made by Chuck Leonard. Second by Leon Liggitt. All were in favor. Motion passed.

V. Director Report (K.H.)

- 21 complaints filed with Magistrate for past due sewer accounts for Montgomery.
- Approval to take up to 25,000 gallons of septage a day.
- Muni Link for work orders for customer issues, Antero for recurring work orders and Entech for Asset Management (will still need some updates).

VI. Deputy Executive Director Report (J.L.)

- Quarry Rd. water main is in. Second dig crew working on service lines now. Dig crew has started installing sewer main line. Paving for Quarry is scheduled for June 28, 2021.
- Allen Pond scheduled for mid-July 2021.
- Carpenter St. water main scheduled for August 1, 2021
- E. Water St. must start September 13, 2021.

VII. Committee Reports:

VIII. Executive Session – legal matter. Board will not reconvene.

With no Further public business to conduct, motion made by Leon Liggitt to adjourn the meeting at 7:33 pm.

Certified as Approved Meeting Minutes of the WBRA: ___ *Debra Stine* _____