

Meeting Minutes of January 13, 2021



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

Roll Call: Board Members Present in office: Ed Feigles,

Board Members present via GoToMeeting: Todd Pysher, Pat Deitrick, Chuck Leonard, Rocky Sanguedolce, Teri Snyder, Debbie Stine.

Absent: Leon Liggitt

Guests present: Brittnee Vann - WBRA Project Manager, Rob Smith - WBRA Safety Officer, Johnny Lynch, Jr. - WBRA Deputy Executive Director, Jeff Siverling - WWTP Manager, Tara Rall - WBRA Administrative Manager, Chris Kenyon - WBRA Solicitor (present via GoToMeeting)

Pledge of Allegiance

I. Introduction of New Members: n/a

II. Election of Officers:

Chairman: TODD PYSSHER. Motion made by Teri Snyder. Second by Debbie Stine. All were in favor. Motion passed.

Vice Chairman: TERI SNYDER. Motion made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

Treasurer: EDWARD FEIGLES. Motion made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

Assist. Treasurer: LEON LIGGITT. Motion made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

Secretary: DEBRA STINE. Motion made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

Assist. Secretary: PAT DEITRICK. Motion made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

III. Committees:

Finance Committee: Chairman: Rocky Sanguedolce. Members: Chuck Leonard and Pat Deitrick

Planning Committee: Chairman: Ed Feigles. Members: Debbie Stine, Teri Snyder, Pat Deitrick

Personnel Committee: Chairman Chuck Leonard. Members: Debbie Stine and Teri Snyder

Equipment Committee: Chairman: Ed Feigles. Members: Leon Liggitt and Pat Deitrick

IV. Public Comment: N/A

V. Approval of Minutes: **Motion** to accept meeting minutes of December 9, 2020 made by Pat Deitrick. Second by Teri Snyder. All were in favor. Motion passed.

VI. Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

VII. Safety Presentation: WBRA Safety Manager, Rob Smith provided the board with his first quarter safety report.

VIII. Old Business

A. Century Engineering – Rt. 54

1. Brouse Rd: **Motion** to hire Century Engineering to evaluate Brouse Road not to exceed \$6,100 made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

2. Proposal for Gravity/Grinder/Central Pump Station: Board reviewed proposal for the pump station. **Motion** to approve proposal not to exceed \$3,000 made by Debbie Stine. Second by Pat Deitrick. All were in favor. Motion passed.

IX. New Business:

A. EDU Reduction Policy: Tabled until next meeting.

B. Reduce Tapping fee to \$1,500: Tabled until next meeting.

C. No tapping fee assessed when reconnecting: Tabled until next meeting.

D. WBRA complete laterals: Tabled until next meeting.

E. Heating system: Heating system is malfunctioning again. Quality Air provided rough estimate to fix the system at \$165,000. The entire unit would have to be removed and new system installed. Board agreed, per recommendation from Quality Air, to fix compressors at a cost of \$6,000. Board discussed looking at the warranty on the heating system that was installed when the building was built.

F. Phone system: Board requested looking into a new office phone system.

X. Action Item:

A. COVID Pay: Tabled until next meeting

B. CAK Resources – DBA Kelch Engineering invoices

1. Route 54 Sewer Ext. \$1,300.00: **Motion** to approve invoice in amount of \$1,300.00 made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

2. W. Blind Road Sewer Ext. \$4,450.00: **Motion** to approve invoice in amount of \$4,450.00 made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

3. Industrial Park PS Upgrade \$2,250.00: **Motion** to approve invoice in amount of \$2,250.00 made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

XI. Project Report: Board reviewed attached report

X. Director Report: Board reviewed attached report. **Motion** to permit Executive Director, Kurt Hausammann, Jr. to contact collections agency regarding overdue/past due customer accounts made by Rocky Sanguedolce. Second by Teri Snyder. All were in favor. Motion passed.

Lynn Crist, past board member and resident of Montgomery Borough and Executive Director, Kurt Hausammann, Jr.'s wife recently passed away. The Board had a moment of silence in remembrance of them. **Motion** to approve donations in their names in the amount of \$100 each made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.

With no Further public business to conduct, motion made by Teri Snyder to adjourn the meeting at 8 pm.

Certified as Approved Meeting Minutes of the WBRA: _____ *Debbie Stine* _____