

Meeting Minutes of December 9, 2020



Board meeting was held in person at WBRA office and virtually via GotoMeeting beginning at 6:30pm.

Roll Call in person: Ed Feigles

Roll Call present via virtual conference call: Debbie Stine, Todd Pysner, Chuck Leonard, Rocky Sanguedolce, Pat Deitrick, Teri Snyder and Leon Liggitt

Absent:

Guests present via virtual conference call: WBRA employees: Kurt Hausammann, Jr. (Executive Director), Brittnee Vann (Project Manager), John Karichner (Bookkeeper), WBRA Solicitor, Morgan Madden, Esq., sitting in for Chris Kenyon

Guests present in person: WBRA Employees: Tara Rall (Admin. Manager), Johnny Lynch (Deputy Executive Director), Zach Slonaker (IT)

Public Comment:

I. Approval of Minutes: Motion to accept meeting minutes of November 12, 2020 made by Ed Feigles. Second by Deb Stine. All in favor of Motion. Motion passed.

II. Approval of Bills /Treasurer's Report: Motion to accept Bills/Treasurer's Report made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.

III. Old Business

a. Anti-Nepotism Policy: Motion to adopt Anti-Nepotism Policy made by Deb Stine. Second by Teri Snyder. All were in favor. Motion passed.

b. Final Easement Agreement templates: Motion to adopt Easement Agreement templates made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.

c. Final Grinder Pump Agreement templates: Motion to adopt Grinder Pump Agreement templates made by Ed Feigles. Second by Teri Snyder. All were in favor. Motion passed.

IV. New Business/Action Items

a. Approve 2021 Budget: Motion to adopt final 2021 Budget made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

b. Approve 5-year Capital Budget: Motion to adopt 5 Year Budget by Deb Stine. Second by Ed Feigles. All were in favor. Motion passed.

c. Christmas lunch cancelled - \$25 Weis Gift Card = \$750: Lunch canceled due to COVID. **Motion** to approve \$25 Weis gift cards for employees totaling \$750.00 made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.

d. Guyer Brothers Change App#5 \$-35,199.78. Motion to approve Change App #5 with a decrease of \$35,199.78 made by Teri Snyder. Second by Leon Liggitt. All were in favor. Motion passed.

e. Guyer Brothers Pay App #2 \$78,741.00: Motion to approve Pay App #2 for \$78,741.00 made by Teri Snyder. Second by Leon Liggitt. All were in favor. Motion passed.

f. EnviroSight Magazine Article: Deputy Executive Director was interviewed by EnviroSight Magazine regarding the history of WBRA.

Projects Report: Board reviewed attached report.

Director's Report: Board reviewed attached report.

Opera House will be transferred to the Chamber of Commerce in January.

Heating at WBRA is down again. New heating system will need to be purchased. Proposal will be drafted.

Committee Reports:

Planning: Board reviewed attached report.

Personnel: Board reviewed attached report.

Finance: Board reviewed attached report.

Due to technical difficulties with the video conferencing the meeting ended abruptly at 7:20pm.

Certified as Approved Meeting Minutes of the WBRA: Debbie Stine