

Meeting Minutes of September 9, 2020



Board meeting was held in person at WBRA office and virtually via GotoMeeting beginning at 6:30pm.

Roll Call in person: Ed Feigles, Pat Deitrick, Todd Pysher and Chuck Leonard

Roll Call present via virtual conference call: Debbie Stine, Rocky Sanguedolce, Teri Snyder, Leon Liggitt

Absent:

Guests present via virtual conference call: WBRA Executive Director, Kurt Hausammann, Jr., WBRA Bookkeeper, John Karichner, WBRA Solicitor, Morgan Madden standing in for Chris Kenyon

Guests present in person: WBRA employees: Tara Rall, Johnny Lynch, Brittnee Vann and Zach Slonaker

Public Comment: None

Approval of Minutes: **Motion** to accept meeting minutes of August 12, 2020 made by Chuck Leonard. Second by Ed Feigles. 6 in favor of Motion. Pat Deitrick abstained. Motion passed.

Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Pat Deitrick. Second by Chuck Leonard. All were in favor. Motion passed.

Old Business

a. Septic Pumping Policy: Change language from "will pay \$55.00 per month" to "will pay the current rate". **Motion** to adopt Septic Pumping Policy as amended by Chuck Leonard. Second by Pat Deitrick. All were in favor. Motion passed.

b. Pump truck bids: only bid that came in was for the truck discussed at last month's meeting for \$36,900. **Motion** to approve pump truck bid at \$36,900 by Pat Deitrick. Second by Chuck Leonard. All were in favor. Motion passed. Truck will be picked later this week.

c. Easement discussion: Discussions continued regarding what to offer property owners if easement is needed to access property. Offering a flat EDU in exchange for easements instead of negotiating individual easements. If a home is located too far from a sewer line then a cash payment could be discussed. At this point there will be no changes to the policy until Route 54 is complete.

New Business

a. Route 54 – Change Order: **Motion** to approve Change order in the amount of \$29,274.79 made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

b. Century Engineering Proposal \$4,700: **Motion** to approve paying Century Engineering \$4,700 to evaluate if Route 54 is a candidate for vacuum sewer made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

c. & d.. Staff/Board Meeting/Meeting and Greet 9/24/2020: The Board will be meeting with staff at 11 am on September 24, 2020. After the meeting WBRA will be hosting a lunch for all municipal partners and elected officials. Tours will be available at that time. Lunch will be catered by Station House.

e. Jim Snyder – Easement Rt. 54: **Motion** to approve easement offer to Jim Snyder for \$1,450.00 by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

f. VAC truck and camera: Truck and camera is on order for \$532,688. There is a savings of \$135,000 if both the truck and camera are purchased together. Camera will be available now with the truck being ready this Spring. WBRA will be receiving \$90,000 for the old VAC truck. **Motion** to approve purchase of new VAC truck and camera for \$532,688 made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

g. Water shut offs as of 9/17/2020: As of 9/17/20 shut offs can begin again. Letters will be sent out to Muncy past due customers with shut offs being scheduled for October. In October Montgomery will receive shut off letters for shut offs scheduled for November. Liens and sheriff sales will take place during the winter months.

Projects

Route 54: Construction has started with digging behind Sunoco.

Blind Road: Scheduled for next year. **Motion** to hire Kelch Engineering to design sewer extension for \$10,400 made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed.

Industrial Park: Motion to approve contract with Kelch Engineering for tasks 1, 2, 3, and 5 as stated in the contract made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

SCI Muncy: Kurt Hausammann will contact SCI representative to see if any proposals have been received for conducting sewer line upgrades.

Mowrey's: Waiting on DEP for permit approval.

Director's Report

Kurt Hausammann, Jr., updated the Board on the following:

- Keeping up with COVID guidelines and recommendations for all staff
- Waiting on insurance quotes for health, dental and vision to complete draft of budget.
- Dan Whitmoyer will be retiring at the end of the year. He will work part time during the construction season.
- Kurt met with County Commissioners to update them on WBRA projects.

Motion to adopt COLA pay raises made by Chuck Leonard. Second by Ed Feigles. All were in favor. Motion passed.

Committee Reports: Personnel, Finance and Planning/Equipment Committee notes provided.

With no Further public business to conduct, motion made by Ed Feigles to adjourn the meeting at 7:40 pm.

Certified as Approved Meeting Minutes of the WBRA: Debbie Stine