

Meeting Minutes of April 8, 2020



The telephone conference was called to order by Todd Pysher at 6:30 pm.

Roll Call via conference call: Present: Todd Pysher, Pat Deitrick, Edward Feigles, Teri Snyder, Debbie Stine. Rocky Sanguedolce, Chuck Leonard and Leon Liggitt

Guests via conference call: WBRA Employees: Alyssa Henry, Johnny Lynch, John Karichner and Tara Rall, WBRA Solicitor, Chris Kenyon and Dave Walters of Larson Design Group

Public Comment: None

Approval of Minutes: **Motion** to accept meeting minutes of March 11, 2020 made by Leon Liggitt. Second by Debbie Stine. All were in favor. Motion passed.

Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Chuck Leonard. Second by Ed Feigles. All were in favor. Motion passed.

Old Business

Sick Policy: Tabled

New Business

Holiday Policy: **Motion** to amend the Holiday Policy with the addition of Veteran's Day and removal of Christmas Eve made by Debbie Stine. Second by Chuck Leonard. All were in favor. Motion passed. The office will always close at noon on Christmas Eve and New Year's Eve.

Route 15: Dave Walters informed the Board there has been no notice to proceed as of this date. Contracts are ready to go, drawings have been submitted and approved. The manhole supplier is not currently working due to COVID 19. The Board discussed alternative solutions for materials already supplied since they can't be unsupervised. Dave Walters will speak with the supplier regarding stock piling stone.

Change Order #1: This order regarding running the sewer on the Mountain Tavern side of Route 15 and core boring to Sunoco on the opposite side. There will be a better connection running to manhole 45 instead of 44 as previously discussed. **Motion** to approve Change Order #1 for \$291,269.85 including extending on the west side of Route 15 past the Mountain Tavern for \$34,000.00 made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed.

The Board decided not to complete the sewer on the east side at this time due to cost.

Route 54: Dave Walters advised there are no new updates. Design is done and waiting on the Authority to advise putting the project out to bid.

Kurt Hausammann asked the Board to consider not charging the businesses affected by COVID 19 with relief of sewer bills. The Board tabled this item.

Projects

Johnny Lynch addressed the Board. All projects are currently on hold. Once the ok is given to proceed with projects the dig crew will start with E. Houston, then W. Houston and Cemetery Road. The Mowrey project may be moved to the spring of 2021.

Director's Report

Kurt Hausammann provided the Board with the following updates:

- The Authority has created a work schedule with staggering employees to keep with the requested social distancing guidelines.
- Laptops for office personnel were purchased to be able to work from home.
- Staff is working hard and adapting well with the new work from home schedules.

Motion to approve the Benefit Accrual Policy prepared by Kurt Hausammann made by Debbie Stine. Second by Teri Snyder. All were in favor. Motion passed.

Committee Reports:

Personnel Committee: Pay increases for: Johnny Lynch and Tara Rall

The Board requested an Executive Session to discuss personnel matters at 7:35pm.

The Board reconvened from Executive Session at 7:56pm.

Motion to approve pay raises for Tara Rall and Zack Slonaker at a rate of \$21.50 per hour and Johnny Lynch at a rate of \$38.00 per hour and to move Tara Rall from an hourly employee to a salaried employee made by Ed Feigles. Second by Debbie Stine. All were in favor. Motion passed.

With no Further public business to conduct, motion made by Leon Liggitt to adjourn the meeting at 8:00 pm.

Certified as Approved Meeting Minutes of the WBRA: Debbie Stine