

# Meeting Minutes of January 28, 2020



The Public Meeting was called to order by Todd Pysher at 6:30 pm.

**Roll Call:** Present: Todd Pysher, Pat Deitrick, Edward Feigles, Teri Snyder, Debbie Stine. Rocky Sanguedolce, Chuck Leonard and via skype: Leon Liggitt

**Guests:** Eric Moore, Executive Director; Dave Walters, Larson Design Group; Johnny Lynch and Jimmy Herr, WBRA employees and Kenneth Estep of Mid-Penn Engineering

## **Pledge of Allegiance.**

**Public Comment:** Kenneth Estep of Mid-Penn Engineering appeared in front of the Board representing Surplus Markets. Surplus Markets would like to hook onto the sewer system. The current design is completed with plans to go up past Surplus Markets. The Board discussed creating a change order to include a manhole above Surplus Market.

**Approval of Minutes:** **Motion** to accept meeting minutes of January 8, 2020 made by Chuck Leonard. Second by Ed Feigles. Motion passed 6-0-1 (Abstained: Leon Liggitt).

## **Old Business**

**Bids for Route 15:** Dave Walters announced that Guyer Brothers was the low bidder at a price of \$492,375.71. Next low bidder was Gutelius Excavating at \$567,360.00. Larson Design made a recommendation to award the Route 15 contract to Guyer Brothers. **Motion** to award the Route 15 Contract to Guyer Brothers made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

**Update on 54 – W. Blind Road:** Design work is complete however Larson Design recently learned that PPL is negotiating a new line through the same area and as already secured easements. The PPL line may conflict with alignment. Larson Design has submitted documentation to PPL to see if the easement can be shared. Otherwise options include: 1. Pushing a line closer to the homes on the north side of Blind Road but that could encroach on resident's property. 2. Flip to the others side of Blind Road.

**Route 54** design work is done for pressure sewer. Building surveys scheduled to be completed this weekend for grinder pump installations. Easements will need to be acquired.

**Motion** to evaluate extending the gravity sewer up 15 to pick up Surplus Market, and potentially the antique store, and if the amount to do that is within the engineer's estimate it will be authorized to execute a change order with a contractor as soon as the other documents are in and issued a notice to proceed made by Chuck Leonard. Second by Ed Feigles. All were in favor. Motion passed.

## **New Business:**

**Personnel Matter:** moved to the end of the meeting after an Executive Session.

**Muncy Billing:** Muncy Boro will continue doing water billing for at least six (6) months while WBRA is integrating the sewer accounts into its new billing system. The Boro is willing to extend time if needed by WBRA.

**Lewis Township:** The Board discussed the current operating agreement between WBRA and Lewis Township. WBRA has been operating the township's waste-water treatment plants and pump stations for the past four (4) years. WBRA staff voiced frustration as to why WBRA is working at Lewis Township when the Township will never be a customer. **Motion** to end the current operating agreement with Lewis Township as of December 31, 2020 made by Ed Feigles. Second by Pat Deitrick. All were in favor. Motion passed. The Board agreed that a letter will be drafted and sent to Lewis Township explaining the termination of this agreement.

**New Solicitor:** Concern over potential conflicts of interest with WBRA current solicitor John DeWalt was discussed. Attorney DeWalt also currently represents MBMA and Montgomery Borough. Other candidates including Scott T. Williams, Mike Wiley and Chris Kenyon were discussed. **Motion** to hire Chris Kenyon of McCormick Law Office as the principal representative of WBRA made by Teri Snyder. Second by Leon Liggitt. All were in favor. Motion passed. Ed Feigles wanted the minutes to reflect that the change in Solicitor had no reflection on John DeWalt and the Authority thanks Attorney DeWalt for his services.

State Ethics Commission Statement of Financial Interest: WBRA Admin. Coordinator, Tara Rall provided Board members with the 2020 Statement of Financial Interest forms needs signed and returned to Tara no later than the beginning of May, 2020.

Equipment Committee: Ed Feigles provided the following information to the Board:

1. Ed will work with the Admin department to provide gmail accounts for all Board members. Clothing allowance was tabled until the next committee meeting.

2. A new root cutter was requested by Johnny Lynch. **Motion** to purchase root cutter at a cost of \$10,524.00 made by Chuck Leonard. Second by Debbie Stine. All were in favor. Motion passed.

**Executive Session:** Board went into session at 7:45 to discuss personnel matters. Meeting will reconvene after session.

Meeting reconvened at 8:25pm. The Board reviewed Eric Moore's Letter of Resignation submitted on January 8, 2020. **Motion** to approve Eric Moore's last day employed through WBRA will be January 31, 2020. Eric Moore will continue to be paid full his wages including accruing any sick and vacation time along with full benefits until April 3, 2020. On February 3, 2020, Johnny Lynch will become acting Executive Director until the position is filled made by Ed Feigles. Second by Chuck Leonard. All were in favor. Motion passed. The Board indicated that during the remaining 9 weeks Mr. Moore will also be available to WBRA staff or the Board with any questions that may arise. The Board informed Mr. Moore that he will need to turn over any and all WBRA property by the end of work on January 31, 2020. Chuck Leonard wanted the meeting minutes to reflect his appreciation of Eric for his years with WBRA.

With no Further public business to conduct, motion made by Ed Feigles to adjourn the meeting at 8:36 pm.

Certified as Approved Meeting Minutes of the WBRA: Debra Stine