

# Meeting Minutes of November 13, 2019



The Public Meeting was called to order by Chuck Leonard at 6:30 pm.

**Roll Call:** Present: Chuck Leonard, Edward Feigles, Todd Pysher, Teri Snyder, Lynn Crist, Pat Deitrick, and Leon Liggitt.

**Absent:** Debra Stine

**Guests:** Eric Moore, Executive Director; Jonathan DeWald, Esq., Solicitor for WBRA, John Karichner, Bookkeeper for WBRA, Dave Walters, Larson Design Group; Devin O'Rourke, Century 21 Realty; Pat Higgins, MBC Development and Ruth Little, Montgomery resident.

**Pledge of Allegiance.**

**Public Comment:** None

**Approval of Minutes:** **Motion** to accept meeting minutes of October 9, 2019 made by Ed Feigles. Second by Leon Liggitt. All were in favor. Motion passed.

**Approval of Bills /Treasurer's Report:** **Motion** to accept Bills/Treasurer's Report made by Leon Liggitt. Second by Lynn Crist. All were in favor. Motion passed.

## Old Business

Route 15 water: Per the Planning Committee meeting bids will be ready for review in February if they go out in December. These bids will only include the "core" part of the project (from the pump station in front of the Moran site to the other side of 54/Elimsport Road.) The core will be bid as one piece and everything else will be bid as the second piece which includes out West Blind Road and Route 54. **Motion** made by Ed Feigles to send out the bidding of the core project as soon as possible for the core section of the project. Second by Todd Pysher. All were in favor. Motion passed.

Guests, Devin O'Rourke and Pat Higgins expressed concern regarding the timeline of this project. Sheetz representatives are getting concerned with how "slow" progress is being made on project. The Board discussed including a liquidated damages clause for Sheetz in the in the bid documents if not done by July 1, 2020.

Another property on Elimsport Road is interested in being connected during the next phase of this project. The property contains a shop, house and rental property near Surplus outlet. This will be discussed in greater detail in the coming meetings.

Additional survey work done on Route 54 was provided to the Board. The Design Change Order for the additional survey work totaled \$12,400. **Motion** to authorize the additional services request made by Teri Snyder. 2<sup>nd</sup> by Todd Pysher. All were in favor. Motion passed.

Interest surveys were sent out to the residents on 54 that could reasonably be services. Only 2 interest letters were returned, and a few "no thank you". Therefore, there is no urgent need to go out there at this time.

## New Business:

**Budget Discussions:** Capital budget will be available for the Finance Committee next week. A final draft will be presented at the next meeting.

**Holiday Event:** Annual Christmas lunch will take place here at WBRA on December 20, 2019 at noon. Employees have requested a corn hole tournament for the afternoon as well. All Board members are invited to attend the lunch and play in the tournament. Lunch will again be catered by Station House in Montgomery.

**Director's Report:** Eric has instructed that no Board member contact WBRA employees regarding tasks to perform, or questions to answer. Any contact will go through Eric only. Finance Committee will meet on 11/26/ at 5:30 and Equipment Committee will meet the same day at 4:30.

The Management Agreement is in its final stage of negotiations. The final resolution will be available in December.

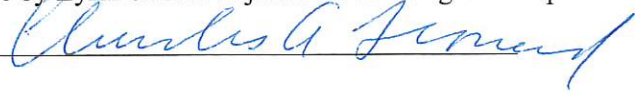
Health Insurance will switch from Highmark Blue Cross Blue Shield to Geisinger starting December 1, 2019. The new plan will include a 3% increase vs a 52% increase with Highmark.

Coupon books need to be ordered for 2020. Motion to not raise rates in 2020 made by Chuck Leonard. Second by Leon Liggitt. All were in favor. Motion passed.

**Executive Session:** To be held regarding legal matters. The Board does not need to reconvene.

With no Further public business to conduct, motion made by Lynn Crist to adjourn the meeting at 8:15 pm.

Certified as Approved Meeting Minutes of the WBRA:

A handwritten signature in blue ink, appearing to read "Charles G. Leonard", written over a horizontal line.