

# Meeting Minutes of May 8, 2019



The Public Meeting was called to order by Dick Miller at 6:30 pm.

**Roll Call:** Present: Dick Miller, Lynn Crist, Edward Feigles, Chuck Leonard, Todd Pysher.

**Absent:** Leon Liggitt, Teri Snyder, Pat Deitrick

**Guests:** Eric Moore, Executive Director; Tara Rall, WBRA Admin. Coordinator; Jonathan DeWald, Esq., Solicitor for WBRA; Mike McGee, Montgomery Boro Property owner and Ruth Little, Montgomery resident

## **Pledge of Allegiance.**

**Public Comment:** Mr. McGee addressed the board regarding incurring a sewer bill when no water is being used at his properties. He expressed his anger of having to pay a sewer bill when his properties were empty and there was no water use. It was reiterated to him that he did have the option to have his lateral disconnected but Mr. McGee did not want to disconnect. He threatened to sue WBRA to force legal fees against the facility just to prove a point. Chuck Leonard requested that Mr. McGee put his grievances in writing and the board would review the issue then. The board agreed to revisit the disconnection policy at a later date.

**Approval of Minutes:** **Motion** to accept meeting minutes of April 10, 2019 made by Lynn Crist. Second by Ed Feigles. All were in favor. Motion passed.

**Approval of Bills /Treasurer's Report:** **Motion** to accept Bills/Treasurer's Report made by Chuck Leonard. Second by Ed Feigles. All were in favor. Motion passed.

## **Old Business**

**Policies for approval: 2018-010, 2018-013, 2019-010, 2019-011:** **Motion** to approve policies 2018-010, 2018-013, 2019-010 and 2019-011 made by Chuck Leonard. Second by Lynn Crist. All were in favor. Motion passed.

**Route 15 update:** Sheetz would like to be hooked up to sewer by Fall, 2019, however, it may need to be postponed depending on sewer funding. Current plans include obtaining a commercial loan to fund the project. Cost savings may be obtained by going to PENNVEST for funding but would result in a delay to the project. The Board directed the Executive Director to pursue PENNVEST funding.

**Opera House:** An antiques vendor has expressed interest in renting window space at the Opera House for advertising. There would be no increased fees on insurance. The board discussed renting the space at a fair market rental rate. **Motion** to authorize Executive Director to prepare a rental agreement based on the fair market rental rate subject to legal review by WBRA Solicitor made by Chuck Leonard. Second by Ed Feigles. All were in favor. Motion passed.

**Correspondence:** Circle J Hunting and Fishing Club sent a thank you to WBRA Board for its donation for the annual fishing derby.

## **New Business**

**Charitable contributions:** Montgomery Fire Dept Carnival and Clinton Township Fire Dept: The board discussed and determined that no charitable donations will be made at this time.

## **Policies:**

**Public access to home inspection results:** Per Solicitor, all home inspection reports are property of WBRA, therefore, any person or business requesting a copy of the home inspection report must fill out a Right-To-Know request.

**WBRA provided meals during overtime:** Per the 2019 Federal Per Diem rate, employees working overtime are permitted up to \$17 per meal per day.

Policies regarding the above discussions will be drafted for review for the next meeting.

**Email policy:** To eliminate any Sunshine law violations regarding to email between board members resulting in quorum issues, the board and Solicitor discussed creating an email policy to protect against any such violations. **Motion** to draft email policy by Solicitor and Executive Director for review at next meeting made by Todd Pysher. Second by Chuck Leonard. All were in favor. Motion passed.

**Electric Suppliers:** WBRA's current 4 year contract is coming to an end. **Motion** to allow Eric Moore to shop electric service providers made by Chuck Leonard. Second by Todd Pysher. All were in favor. Motion passed.

With no further business to conduct, Motion made by Chuck Leonard to adjourn the meeting at 8:05 pm.

Certified as Approved Meeting Minutes of the WBRA:

A handwritten signature consisting of several overlapping loops, written in black ink over a horizontal line.