

Meeting Minutes of January 10, 2019



The Public Meeting was called to order by Dave Eakin at 6:30pm.

Roll Call: Present: Dick Miller, Lynn Crist, Teri Snyder, Chuck Leonard, Todd Pysher, Pat Deitrick.

Absent: Leon Liggitt

Pledge of Allegiance.

Introduction of New Members: The Board recognized new members: Todd Pysher and Pat Deitrick, representing Clinton Township.

Election of Officers:

Chairman: DICK MILLER. Motion made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

Vice Chairman: CHUCK LEONARD. Motion made by Teri Snyder. Second by Lynn Crist. All were in favor. Motion passed.

Treasurer: LYNN CRIST. Motion made by Chuck Leonard. Second by Todd Pysher. All were in favor. Motion passed.

Assist. Treasurer: MUNCY BOROUGH REPRESENTATIVE. Motion made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.

Secretary: TODD PYSHER. Motion made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.

Assist. Secretary: PAT DEITRICK. Motion made by Todd Pysher. Second by Lynn Crist. All were in favor. Motion passed.

Committees:

Finance Committee: Chairman, Dick Miller. Members: Chuck Leonard and Leon Liggitt

Planning Committee: Chairman, Chuck Leonard. Members: Teri -Snyder and Todd Pysher

Personnel Committee: Chairman, Pat Deitrick. Members: Chuck Leonard and Lynn Crist

Guests: Eric Moore, Executive Director; Tara Rall, WBRA Admin. Coordinator; Jonathan DeWald, Esq., Solicitor for WBRA; Dave Walters, Larson Design, Ruth Little, Montgomery resident.

Public Comment:

Approval of Minutes: **Motion** to accept meeting minutes of December 12, 2018 made by Lynn Crist. Second by Chuck Leonard. 5 in favor. Todd Pysher abstained. Motion passed.

Approval of Bills /Treasurer's Report: **Motion** to accept Bills/Treasurer's Report made by Teri Snyder. Second by Lynn Crist. All were in favor. Motion passed.

Old Business N/A

New Business

Agreement regarding Grinder Pumps: Board granted Eric Moore permission to sign Grinder Pump Agreements. **Motion** to permit Eric Moore to sign any future Grinder Pump Agreements on behalf of WBRA made by Todd Pysher. Second by Chuck Leonard. All were in favor. Motion passed.

Financial Statements 2019: All members were provided with the 2019 Financial Statement to fill out and return to Admin. Coordinator, Tara Rall at their earliest convenience.

Rate Resolution 2019-01: Board members reviewed the 2019 Rate Resolution. Only change being to amend Paragraph 1, Beauty Shop: 1 chair in a beauty shop and a washing bowl should be charged at 1 EDU. Any additional chair with be charged at ½ EDU. **Motion** made by Teri Snyder to adopt Resolution 2019-01 as amended. Second by Chuck Leonard. All were in favor. Motion passed.

Adoption of Policies: The Board will be presented with draft policies at monthly meetings. The Board will review drafts and staff will forward all suggestions and/or corrections onto the Solicitor for review. Once the review process is completed the policy will be presented for adoption by the Board. Tara Rall will send Policies 2019-01 through 2019-05 to the Board for their review prior to the next meeting.

Large Excavator: Eric Moore has requested a cost justification from the Dig Crew as to why a new large excavator is needed. Information will be provided for the Board's review.

Larson Design Retainer: **Motion** to approve the Larson Design Retainer contingent upon the Solicitor's review made Teri Snyder. Second by Lynn Crist. All were in favor. Motion passed.

Entech Proposal: Tabled until next meeting

Kelch Engineering: Kelch Engineering retained for engineering tasks related to the Dig Team work at a cost of \$6,050. **Motion** to approve training costs of \$6,050 from the capital budget to Kelch Engineering, made by Chuck Leonard. Second by Teri Snyder. All were in favor. Motion passed.

Perciballi & Williams Correspondence: Eric Moore provided the Board with a correspondence from Attorney Scott Williams regarding private property sewer inspections and fines associated with them. This matter will be handed over to WBRA Solicitor to review and respond.

WBRA Board has requested an Executive Session for personnel reasons at 7:45pm. Meeting will reconvene.

Meeting reconvened at 8:00 pm. **Motion** to give Eric Moore a 2% raise made by Teri Snyder. Second by Chuck Leonard. All were in favor. Motion passed.

The Board would like the office to adopt a S5 program. Chairman, Dick Miller, will provide Admin. Coordinator, Tara Rall with information on how to establish a S5 incentive-based program for the entire office.

With no further business to conduct, Motion made by Teri Snyder to adjourn the meeting at 8:15 pm. Second by Chuck Leonard. All were in favor. Motion passed.

Certified as Approved Meeting Minutes of the WBRA: _____

