

Meeting Minutes of December 12, 2018



The Public Meeting was called to order by Ed Shrimp at 6:30pm.

Roll Call: Ed Shrimp, Lynn Crist, Leon Liggitt, Bill Ramsey, Chuck Leonard and Dick Miller. Absent: Teri Snyder

Pledge of Allegiance.

Guests: Eric Moore, Executive Director; Tara Rall, WBRA Admin. Coordinator; John Karichner, WBRA Finance; Attorney, Jonathan DeWald, WBRA Solicitor; Dave Walters, Larson Design

Public Comment: None

Approval of Minutes: **Motion** to approve meeting minutes of November 14, 2018 approved by Lynn Crist. Second by Leon Liggitt. All were in favor. Motion passed.

Approval of Bills/Treasurer Report: **Motion** to accept Bill/Treasurer's Report of November 2018 made by Dick Miller. Second by Lynn Crist. All were in favor. Motion passed.

Old Business

Route 15 update: Mr. Moore met with Kurt Hausammann, Director of LCPC, regarding the \$1 million set aside for water on Route 15. The County is looking to pull the funding to use for other projects.

E. Houston Ave Project: Project is done.

Opera House: Mr. Moore met with John of Tetra Tech in regard to future use of the building.

Red Cross Blood Drive – 12/4/18: WBRA hosted another blood drive on 12/4/18. There were 9 donations. Another blood drive will be hosted in the spring/summer months.

Christmas lunch: WBRA Christmas lunch will be held on 12/21/18 at noon. The lunch will be catered by Station House of Montgomery. All board members are invited to attend.

Berkshire Security: As of this week the fire and security issues seem to have been corrected. If problems persist WBRA will be pricing out competing security companies.

New Business

Thank you note from the David Eakin Family: The Board was provided with a thank you note from Mrs. Eakin in remembrance of Chairman David Eakin.

Dedication Agreement: Agreement between WBRA and Ed Brockman was signed. The sewer line met all inspections and is now officially owned by WBRA. **Motion** to accept the Dedication Agreement made by Leon Liggitt. Second by Dick Miller. All were in favor. Motion passed.

2019 Meeting Dates: Board meeting will be held the second Wednesday and fourth Tuesday of each month. **Motion** to approve advertising of 2019 meeting dates made by Leon Liggitt. Second by Lynn Crist. All were in favor. Motion passed.

Resiliency Meeting: Meeting will take place at WBRA office on January 14, 2019.

Board member excused/unexcused absences: 3 unexcused absences may result in action by the Borough or Township. Unexcused will be defined as no advance notice of absence from meeting. A policy will be drafted to this effect.

Policies for approval- 2018-014 and 015: Will be discussed at January meeting.

Staff bonuses: Mr. Moore is requesting approval to provide staff with a \$250 bonus and the Dig Team a \$500 bonus. The Board agreed that all employees should receive the same amount. **Motion** to allow bonuses of \$250, after taxes, for each employee made by Leon Liggitt. Second by Dick Miller. All were in favor. Motion passed.

The Board agreed to discuss a raise in salary for Eric Moore with the new Board in January.

With no further business to conduct, **Motion** made by Dick Miller to adjourn the meeting at 7:45 pm. Second by Ed Shrimp. All were in favor. Motion passed.

Certified as Approved Meeting Minutes of the WBRA: _____

A handwritten signature in black ink is written over a horizontal line at the bottom of the page, certifying the meeting minutes.