

Meeting Minutes of April 11, 2018



The Public Meeting was called to order by Dave Eakin at 6:30pm.

Roll Call: Present: Dave Eakin, Ed Shrimp, Bill Ramsey, Leon Liggitt, Teri Snyder and Dick Miller.

Absent: Lynn Crist and Chuck Leonard

Pledge of Allegiance.

Guests: Eric Moore, Executive Director; Tara Rall, WBRA Admin. Coordinator; Mike Collins, Esq., Solicitor for WBRA

Public Comment: None

Approval of Minutes: Motion to approve meeting minutes of March 14, 2018 approved by Dick Miller. Second by Leon Liggitt. All were in favor. Motion passed.

Approval of Bills/Treasurer Report: **Motion** to accept Bills/Treasurer's Report for March 2018 made by Teri Snyder. Second by Ed Shrimp. All were in favor. Motion passed.

Old Business

Route 15 update: Lycoming County applied for another RCAP grant and are awaiting a decision.

New Business

GIS Intern: Bloomsburg University has recommended intern, Alex Wardigo. He will begin the beginning of this summer.

Muncy Bank and Trust – Agreement regarding Public Deposits: **Motion** to approve Agreement regarding Public Deposits pending review by Eric Moore and Solicitor, Mike Collins by Teri Snyder. Second by Leon Liggitt. All were in favor. Motion passed.

Other updates:

HR Consultant: As previously discussed, Doug Keith has been retained as a consultant to provide a review of WBRA's administrative and financial policies. Doug has been working with John Karichner in the finance department to review our operating procedures and accounting controls. He will be providing his preliminary findings report soon.

Director's Report: Report provided to the Board for their review.

SEDA COG Agreement: Grant for CDBG funds for lateral replacement in Montgomery Borough. Our first 5-year Plan was completed in 2017; all milestones were achieved. The Plan for the first 5-years focused on developing core competencies, organizational structure and capital investment. The Executive Director is working on the framework/outline for a new strategic plan, which will be more in-depth, and will have it for the Board's review soon (May or June). The Board should consider how it wants to be involved in the development of the Strategic Plan. For example, should one of the Committees be assigned the task of working with the Director on the development of the Draft Strategic Plan? Or will the Board wait until a draft is provided for review? **Motion** to approve CDBG Agreement made by Teri Snyder. Second by Ed Shrimp. All were in favor. Motion carried.

Aqua Pennsylvania visited WBRA to discuss a potential partnering opportunity, but their proposed partnering site was too far away for WBRA to help. Staff have noticed an uptick in activity by Aqua and PA American in the area, which is not unexpected given the legislation passed in 2017 to make it easier for private water companies to purchase municipal systems. Muncy Boro and Montgomery Boro may be approached by Aqua and/or PA American in the next few years.

First 5-year plan has been completed this year. Eric Moore is working on a new strategic plan which will be more in-depth and will have it for the Board's review soon.

With no further business to conduct, **Motion** made by Teri Snyder to adjourn the meeting at 6:57 pm. Second by Dick Miller. All were in favor. Motion passed.

Certified as Approved Meeting Minutes of the WBRA:

A handwritten signature in blue ink, which appears to read "William B. Ramsey", is written over a horizontal line.